

Meeting Summary
Mandatory Student Fee Advisory Committee
Monday, November 15, 2010
Student Center Commons Building, Piedmont, 2:00 P.M. to 3:00 P.M.

1. Introduction of Members – Nine Committee members and three alternates were present, and fourteen additional staff, per the attached attendance sheet.

The minutes from the April 1, 2010 meeting were approved with the revision to attendance noting that Evans Harrell was present.

2. Committee Responsibilities and Operations

Policy Statement and Role of Committee – Jim Kirk reviewed the policy statement for the Committee and its role in recommending fee levels for Fiscal 2012 to the President. Following review of the Committee’s proposals, the President then will recommend mandatory fee levels to the Board of Regents. The BOR will act on fee recommendations at its April meeting, unless the General Assembly has not completed its work on the state appropriations by the end of March. A delay in approval of the state budget could mean a delay in the BOR approval of fees and tuition.

Operational Ground Rules for Committee

The following guidelines will govern operation of the Committee:

- Members should choose replacements if they will not be present for future meetings.
- Jim Kirk will work with the student co-chair for the Committee in developing the agenda and materials for subsequent meetings.
- The co-chairs will vote on fees, along with other Committee members.
- Unless otherwise stated in the policy establishing the Committee, Roberts Rules of Order will be used for conducting meetings.
- Per the policy, “where a staff Committee member works in a program funded through a fee, he or she shall abstain from voting on the proposal for that fee.”
- Where possible, meeting agendas and materials will be made available to members in advance of meetings. A web site has been established for posting of documents at this location: <http://www.budgets.gatech.edu/MSFAC/>.

Election of Student Co-Chair – Brad Bauerkemper was selected as the committee co-chair, and this information was forwarded to the Chairman after the meeting.

3. Review of Mandatory Fees For Fiscal Year 2011

A. Jim Kirk reviewed a handout summarizing the recent history of mandatory fees for Georgia Tech.

B. Representatives presented summaries of each mandatory fee based on narratives included in the agenda packets as follows:

- Student Activities – General Discussion
- Athletics – Molly Mayfield
- Student Health – Gregg Moore, Maureen Olson
- Transportation – Lance Lunsway, David Williamson
- Technology – James Black (member of Tech Fee Committee)

4. Board of Regents Requirements; Changes to Process /Forms

Jim Kirk reviewed the changes to the Mandatory Fee Request Forms for the FY2012 Request.

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5. Next Meeting – The next meeting is scheduled for December 6, 2010 from 11:00 a.m. till 1:00 p.m. in the Crescent Room, Student Center Commons.

Submitted by Jim Kirk
MSFAC Co-Chair
November 19, 2010

MANDATORY FEE ADVISORY COMMITTEE ATTENDANCE LIST
November 15, 2010 Meeting

	<u>Present</u>	<u>Absent</u>
<u>Students</u>		
Corey Boone, President, Undergraduate Student Body	Present	
Brenda Morales (U) SGA Executive Vice President	Present	
Jimmy Williams (U) SGA Chief of Staff	Elle Creel, alt.	
Brad Bauerkemper (U) SGA Vice President of Finance	Present	
John Semmens (U) Undergraduate Institute Wide Committees Chair	Present	
Anthony Baldrige (G) President, Graduate Student Body	Present	
Kathy Schnure (G) Executive Vice President	Evan McClain, alt.	
Mihir Pathak (G) Coordinating Officer	Present	
<u>Faculty and Staff</u>		
Jim Kirk, Director – Committee Co-Chair and Director, Office of Budget Planning and Administration	Present	
Raymond Vito, Vice Provost of Graduate & Undergraduate Studies	Present	
Evans Harrell II, Associate Dean, College of Sciences	Present	
Rosalind Meyers, Associate Vice President, Campus Services	Rich Steele, alt.	

Staff to the Committee: Jeannette Barnett, Senior Budget Analyst – Office of Budget & Planning,
Other Staff: Betsy Kidwell, David Williamson, Lance Lunsway, Mollie Mayfield, Pat Burton, Erik Sandin,
John Stein, Ninh Tran, Aaron Fowler, Sherry Davidson, James Black, Greg Moore, Maureen Olson