

Minutes
Mandatory Student Fee Advisory Committee
Tuesday February 1, 2011
Crescent Room, Student Center Commons, 3:30 P.M. to 5:00 P.M.

1. Attendance – There were ten Committee members and two alternates present, per the attached attendance sheet. Thirteen additional staff members were present, as listed in the attendance list.
2. Review of Meeting Summary – December 6, 2010 – The Committee voted to approve the meeting summary from December 6, 2010 following a motion by Anthony Baldrige, seconded by Brad Bauerkemper.
3. FY2011 and FY2012 Budget Update – Jim Kirk shared the latest information with the Committee members on the status of the Georgia Tech budget for FY2011 and the FY2012.
4. Presentation of Mandatory Fee Requests for FY2012

NOTE: The voting forms required by the Board of Regents are appended to these minutes. The increases voted by the Committee are summarized in Attachment 2.

- Student Health – Gregg Moore presented the Student Health proposal to increase the fee by \$5, from \$150 to \$155. Anthony Baldrige made a motion, seconded by John Semmens, to recommend to the President an increase in the fee by \$4, from \$150 to \$154. The Committee voted to approve the motion by a vote of 11 to 0, with one abstention.
 - Transportation – Lance Lunsway and David Williamson presented the Transportation proposal, with a request for an increase of \$4, from \$72 to \$76. Corey Boone made a motion, seconded by Matlock Rogers, to recommend to the President the \$4 increase. The Committee voted to approve the motion by a vote of 11 to 0, with 1 abstention.
 - Athletics – Dan Radakovich presented the Athletics proposal to increase the fee by \$6, from \$123 to \$129. Corey Boone made a motion, seconded by Kathy Schnure, to recommend to the President that the fee be increased by \$4, from \$123 to \$127. The Committee voted unanimously to approve the motion by a vote of 12 to 0.
5. Next Meeting – Jim Kirk thanked the Committee for its work and indicated that no more meetings are anticipated.

Submitted by Jim Kirk
MSFAC Co-Chair
February 23, 2011

**MANDATORY STUDENT FEE ADVISORY COMMITTEE ATTENDANCE LIST
February 1, 2011 Meeting**

<u>Students</u>	
Corey Boone (U) President, Undergraduate Student Body	Present
Brenda Morales (U) SGA Executive Vice President	Present
Jimmy Williams (U) SGA Chief of Staff	Matlock Rogers, alt.
Brad Bauerkemper (U), Co-Chair and SGA Vice President of Finance	Present
John Semmens (U) Undergraduate Institute Wide Committees Chair	Present
Anthony Baldrige (G) President, Graduate Student Body	Present
Kathy Schnure (G) Executive Vice President	Present
Mihir Pathak (G) Coordinating Officer	Present
<u>Faculty and Staff</u>	
Jim Kirk – Committee Co-Chair and Executive Director, Office of Institute Budget Planning and Administration	Present
Raymond Vito, Vice Provost of Graduate & Undergraduate Studies	Present
Evans Harrell II, Associate Dean, College of Sciences	Present
Rosalind Meyers, Vice President, Campus Services	Barbara Hanschke, alt.

Staff to the Committee: Jeannette Barnett, Senior Budget Analyst, Office of Institute Budget Planning and Administration

Other Staff: Betsy Kidwell, David Williamson, Frank Hardymon, Ninh Tran, Aaron Fowler, Sherry Davidson, Greg Moore, Rich Steele, Barbara Hanschke, Dan Radakovich, Pat Burton, Lance Lunsway

	Current Fee Amount	Incremental Increase	Recommended Fee Amount	Requested % Increase
Athletic Fee	\$123	\$4	\$127	3.3%
Student Activity Fee	\$123	\$0	\$123	0.0%
Health Fee	\$150	\$4	\$154	2.7%
Transportation Fee	\$72	\$4	\$76	5.6%
Recreation Facility Fee	\$54	\$0	\$54	0.0%
Special Institutional Fee	\$194	\$0	\$194	0.0%
Technology Fee	\$107	\$0	\$107	0.0%
Total	\$823	\$12	\$835	1.5%

Committee Action on February 1, 2011



Mandatory Student Fee Participation Form

In January 2010, the Board of Regents amended Section 7.3.2.1 of the Policy Manual to expand student involvement in the review of mandatory student fees. According to the amended policy:

Proposals submitted by an institution to increase mandatory student fees and proposals to create new mandatory student fees shall first be presented for advice and counsel to a committee at each institution composed of at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

All mandatory student fees collected by an institution shall be budgeted and administered by the president using proper administrative procedures, which shall include the advice and counsel of an advisory committee composed of at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

Mandatory student fees shall be used exclusively to support the institution's mission to enrich the educational, institutional, and cultural experience of students. All payments from funds supported by student mandatory fees shall be made according to approved business procedures and the appropriate business practices of the institution.

The policy, therefore, requires that:

- (1) The mandatory student fee request and budget for all mandatory student fees must be presented to an institutional committee.
- (2) 50% of the committee shall be students appointed by the student government association (minimum of four students).
- (3) The institutional committee shall serve in an advisory and counseling capacity.
- (4) Approval of the committee is NOT required for review of the fee request by the Board of Regents Central Office. However, no fee request will be reviewed without a completed and signed form.

Please complete this form for all mandatory student fees.

Institution: Georgia Institute of Technology		Name of Mandatory Fee: Health Services			
Select Action: <input type="checkbox"/> New Fee <input checked="" type="checkbox"/> Fee Increase <input type="checkbox"/> No Change		New Fee Amount	\$ 154	<input checked="" type="checkbox"/> Budget Reviewed by Committee	
		Fee Increase Amount	\$ 4		
Committee Name: Mandatory Student Fee Advisory Committee		Vote Date: 02/01/2011		Vote Results	
	Name of Committee member	Affiliation (Faculty, Staff, Student)	Yes	No	Abstain/Absent
1	Corey Boone	Student	✓		
2	Brenda Morales	Student	✓		
3	Matlock Rodgers -alt.	Student	✓		
4	Brad Bauerkemper	Student	✓		
5	John Semmens	Student	✓		
6	Anthony baldridge	Student	✓		
7	Kathy Schnure	Student	✓		
8	Mihir Pathak	Student	✓		
9	Barbara Hanschke - alt.	Staff			✓
10	Raymond Vito	Staff	✓		
11	Evans Harrell	Faculty	✓		
12	Jim Kirk	Staff	✓		
Total			11		

	02/01/2011		02/01/2011
<i>Signed: Committee Chair</i>	Date	<i>Chief Business Officer</i>	Date



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Institution: Georgia Institute of Technology		Name of Mandatory Fee: Transportation			
Select Action: <input type="checkbox"/> New Fee <input checked="" type="checkbox"/> Fee Increase <input type="checkbox"/> No Change		New Fee Amount	\$ 76		<input checked="" type="checkbox"/> Budget Reviewed by Committee
		Fee Increase Amount	\$ 4		
Committee Name: Mandatory Student Fee Advisory Committee		Vote Date: 02/01/2011		Vote Results	
	Name of Committee member	Affiliation (Faculty, Staff, Student)	Yes	No	Abstain/Absent
1	Corey Boone	Student	✓		
2	Brenda Morales	Student	✓		
3	Matlock Rodgers -alt.	Student	✓		
4	Brad Bauerkemper	Student	✓		
5	John Semmens	Student	✓		
6	Anthony baldridge	Student	✓		
7	Kathy Schnure	Student	✓		
8	Mihir Pathak	Student	✓		
9	Barbara Hanschke - alt.	Staff			✓
10	Raymond Vito	Staff	✓		
11	Evans Harrell	Faculty	✓		
12	Jim Kirk	Staff	✓		
	Total		11		

 Signed: Committee Chair	02/01/2011 Date	 Chief Business Officer	02/01/2011 Date
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Institution: Georgia Institute of Technology		Name of Mandatory Fee: Athletics			
Select Action: <input type="checkbox"/> New Fee <input checked="" type="checkbox"/> Fee Increase <input type="checkbox"/> No Change		New Fee Amount	S 127		<input checked="" type="checkbox"/> Budget Reviewed by Committee
		Fee Increase Amount	S 4		
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10	Raymond Vito	Staff	✓		
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12	Jim Kirk	Staff	✓		
		Total	12		
		02/01/2011			02/01/2011
<i>Signed: Committee Chair</i>		<i>Date</i>	<i>Chief Business Officer</i>		<i>Date</i>