Meeting Summary
Mandatory Student Fee Advisory Committee
Friday January 30, 2015, Via Conference Call and E-Mail

NOTE: After completion of the January 16, 2015 meeting of the MSFAC, staff learned that the committee needed to vote on the $54 per semester Recreation Facility Fee, even though this is fixed by bond covenants for the life of the bonds. The meeting was held telephonically, with votes submitted via e-mail.

On a motion by Jim Kirk, seconded by Laura Burbach, the committee voted 10-0, with two members not voting, to approve a recommendation to the President that this fee be maintained at its current level of $54 per semester.

Mandatory Student Fee Participation Form

In January 2010, the Board of Regents amended Section 7.3.2.1 of the Policy Manual to expand student involvement in the review of mandatory student fees. According to the amended policy:

Proposals submitted by an institution to increase mandatory student fees and proposals to create new mandatory student fees shall first be presented for advice and counsel to a committee at each institution composed of at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

All mandatory student fees collected by an institution shall be budgeted and administered by the president using proper administrative procedures, which shall include the advice and counsel of an advisory committee composed at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

Mandatory student fees shall be used exclusively to support the institution's mission to enrich the educational, institutional, and cultural experience of students. All payments from funds supported by student mandatory fees shall be made according to approved business procedures and the appropriate business practices of the institution.

The policy, therefore, requires that:
(1) The mandatory student fee request and budget for all mandatory student fees must be presented to an institutional committee.
(2) 50% of the committee shall be students appointed by the student government association (minimum of four students).
(3) The institutional committee shall serve in an advisory and counseling capacity.
(4) Approval of the committee is NOT required for review of the fee request by the Board of Regents Central Office. However, no fee request will be reviewed without a completed and signed form.

Please complete this form for all mandatory student fees.

Institution: Georgia Institute of Technology		**Name of Mandatory Fee:** Recreation Facility Fee				
Select Action: ☐New Fee ☐Fee Increase ☐Fee Decrease ☑No Change ☐Other (please specify)		**New Fee Amount** $54.00 **Fee Inc./(Dec.) Amount** $0.00		☑ **Budget Reviewed by Committee**		
Committee Name: Mandatory Student Fee Committee		**Vote Date:** 1/30/2015		**Vote Results**		
	Name of Committee member	**Affiliation (Faculty, Staff, Student)**	**Yes**	**No**	**Abstain**	**Absent**
1	Laura Margaret Burback	Student	✓			
2	Justin Eisenberg	Student	✓			
3	Maci Whatley	Student	✓			
4	Brian Shin	Student				✓
5	Dillon Roseen	Student	✓			
6	Johnathan Lyon	Student	✓			
7	Daegene Koh (D.K.)	Student	✓			
8	Marc Canellas	Student	✓			
9	Jim Kirk	Staff	✓			
10	Carla Zachery	Staff	✓			
11	Steven Girardot (Alternate)	Faculty				✓
12	Laurence Jacobs	Faculty	✓			
		Total	10			2

Signed: Committee Chair — **Date** 2/2/2015 — *Chief Business Officer* — **Date** 2.2.15