

**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: Health Services  
 Type of Fee: Health/Wellness PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 12240 Account Code(s): 406100, 406104, 406105, 406106, 406107, 406108

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$ 154	\$ 6	\$ 160	4%
(Summer) \$ 100	\$ 3	\$ 103	3%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 6,321,516	43,753	\$ 241,440	\$ 6,599,998

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**

Please see attached narrative.

**How will the incremental revenue be used? (Attach additional documentation as necessary)**

Please see attached narrative.

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	7,121,329	6,728,893	94%

**Provide explanation if % of revenue expended is less than 80%**

**Available Fund Balance Information as of June 30, 2011**

4,512,081	Fund Balance per General Ledger
1,013,894	Encumbered funds as of June 30, 2011
1,478,785	Reserved for Renewals and Replacements as of June 30, 2011
2,019,402	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

Building renovation \$1.9M, electronic medical records, x-ray and laboratory equipment replacement, and server replacement. These capital projects are in Health Services 10 Year Capital Plan.

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken? If no, please explain. Students taking 4 hours or more are automatically assessed this fee & are eligible upon registration. Students taking less than 4 hours, taking a semester off from class or participating in a cooperative program are eligible as long as they pay the health fee. Students' spouses & domestic partners are also eligible as long as both the student & the spouse/domestic partner have paid the health fee.	No
(2) What positions, if any, are being funded through this fee? Please list the positions. All Health Services positions are funded by the health fee.	
(3) Is this fee being used to cover employee travel? If yes, please explain. All Health Services expenses are covered by revenue. The fee is used to cover dues, registration, travel, and professional development for all SHS staff.	Yes
(4) Are significant changes to the fee amount anticipated within the next three (3) years? If yes, please list.	No
(5) Does this fee support any type of debt service? If yes, please explain in detail.	No
(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote? The budget was approved by the Student Health Advisory Committee; discussed with the graduate and undergraduate presidents; posted on the SHS, SGA, and MSFAC web sites; and provided to the student newspaper. The SGA held an open forum prior to one of its meetings to provide students the opportunity to comment on fee proposals.	

**Mandatory Fee**  
Fiscal Year 2012 For FY2013

**Financial Data**  
Health Services

Institution: Georgia Institute of Technology

				D	G	F
				FY 2013	= (F - D)	FY 2013
	FY 2010	FY 2011	FY 2012	Projected	Revenue	Proposed
	Actual	Actual	Current	Budget	Generated by	Budget
			Budget	w/o Fee Increase	Rate	w/ Fee Increase
					Increase	
<b>Revenue</b>						
<b>Fee Revenue - Fall &amp; Spring</b>	5,448,442	5,604,906	5,656,116	5,655,958	220,362	5,876,320
<b>Fee Revenue - Summer</b>	585,552	636,840	665,400	702,600	21,078	723,678
<b>Non-Fee Revenue (list Individually)</b>						
Clinics and Pharmacy						
Clinic/Misc	686,254	463,904	386,894	371,613		371,613
Pharmacy	310,312	266,809	513,600	483,209		483,209
Psychiatry Clinic	27,897	33,059	28,000	37,000		37,000
Dental Clinic	134,766	77,201	0	0		0
Dental Space Lease	0	0	0	35,000		35,000
Interest Income	36,359	38,610	36,250	38,185		38,185
<b>Total Revenue</b>	<b>7,229,582</b>	<b>7,121,329</b>	<b>7,286,260</b>	<b>7,323,565</b>	<b>241,440</b>	<b>7,565,005</b>
<b>Net Revenue</b>	<b>7,229,582</b>	<b>7,121,329</b>	<b>7,286,260</b>	<b>7,323,565</b>	<b>241,440</b>	<b>7,565,005</b>
<b>Expenditures</b>						
Personal Services (Including Fringes)	4,322,884	4,655,185	5,061,552	5,255,461		5,255,461
Travel	22,202	31,663	28,900	29,900		29,900
Supplies and Materials	294,774	321,218	265,385	253,850		253,850
Repairs and Maintenance	90,774	75,753	101,108	77,581		77,581
Telecommunications	42,702	51,240	51,500	52,740		52,740
Contracted Services	575,572	332,952	261,422	266,686		266,686
Equipment Non-capitalized	40,639	16,898	101,800	62,000		62,000
<b>Indirect Operating Expenses</b>						
Auxiliary Administration & Tech Support	181,699	190,771	199,850	356,265		356,265
Plant Allocation	0	0	0	0		0
Other Expenses, <i>please list if significant.</i>						0
Pharmacy Supplies	589,380	507,817	558,224	558,224		558,224
Institute Overhead	94,982	125,682	132,852	152,164		152,164
Operation and Maint of Facilities	123,209	147,342	152,610	163,423		163,423
Depreciation	183,630	189,976	215,696	269,637		269,637
Utilities	139,248	82,396	194,208	154,951		154,951
						0
<b>Total Expenditures</b>	<b>6,701,695</b>	<b>6,728,893</b>	<b>7,325,107</b>	<b>7,652,882</b>	<b>0</b>	<b>7,652,882</b>
<b>Surplus (Deficit)</b>	<b>527,887</b>	<b>392,436</b>	<b>-38,847</b>	<b>-329,317</b>	<b>241,440</b>	<b>-87,877</b>
<b>Cumulative Fund Balance</b>	<b>527,887</b>	<b>920,323</b>	<b>881,476</b>	<b>552,159</b>		<b>793,599</b>

- (G) FY 2012 Current Budget represents the currently approved amendment.
- (I) FY 2013 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase. The budget will consist of enrollment increases.
- (K) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
- (L) FY 2013 Proposed Budget will be the sum of FY 2012 Projected Budget w/o Fee Increase plus Rate Increase.

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013**

**Financial Data**  
**Detail of Revenue Projection**  
**Health Services**

Institution: Georgia Institute of Technology

			A	B	C	D = A x C	E	F = C x E
Fee Detail	FY 2010 Actual Rate	FY 2011 Actual Rate	FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	Projected FY 2013 Revenue with Current Rate	FY 2013 Proposed Rate	Projected Revenue with Proposed Rate
Fall/Spring/Language Inst	148	150	154	36,454	36,727	5,655,958	160	5,876,320
Health Fee - Summer	90	100	100	7,076	7,026	702,600	103	723,678
<b>TOTAL</b>					<b>43,753</b>	<b>6,358,558</b>		<b>6,599,998</b>

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.  
(2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).

**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: Transportation Fee  
 Type of Fee: Parking/Transportation PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 12250 Account Code(s): 404103

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$ 76	\$ 5	\$ 81	6.6%
(Summer) \$ 48	\$ 3	\$ 51	6.3%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 3,190,596	45,117	\$ 210,133	\$ 3,422,697

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**  
 Please see attached narrative.

**How will the incremental revenue be used? (Attach additional documentation as necessary)**  
 Please see attached narrative.

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	\$ 3,825,067	\$ 3,643,494	95%

**Provide explanation if % of revenue expended is less than 80%**

Available Fund Balance Information as of June 30, 2010	
621,856	Fund Balance per General Ledger
170,173	Encumbered funds as of June 30, 2011
231,980	Reserved for Renewals and Replacements as of June 30, 2011
219,703	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

The available Fund Balance will be used for 1) the purchase of vehicles \$276,000 over 10 years; 2) bus shelters \$500,000 over 10 years; 3) GPS hardware replacement \$50,000 within the next two years; and 4) LED transit signage \$60,000 over the next 5 years. These projects represent Transportation's 10 year capital plan.

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken?

No

If no, please explain.

Per Ga Tech fee policy, required for students taking 4 or more credit hours.

(2) What positions, if any, are being funded through this fee? Please list the positions.

Associate Director of Transportation, Operations Manager, Alternative Transportation Coordinator, Operations Dispatcher, Night-shift Admin. Supervisor, and 10 Drivers

(3) Is this fee being used to cover employee travel?

No

If yes, please explain.

(4) Are significant changes to the fee amount anticipated within the next three (3) years?

No

If yes, please list.

(5) Does this fee support any type of debt service? If yes, please explain in detail.

No

6. Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc.) Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote? The proposed Student Fees were presented to the Student Affairs, Undergraduate and Graduate SGA House representatives, the Graduate SGA President & Vice President, the RHA and IFC/Panhellic Counsel representatives, as well as the SGA Parking & Transportation Advisory Board members during a Parking & Transportation Advisory Committee meeting in November. These members are charged to disseminate the information to their respective groups. This meeting was held prior to the first MSFAC meeting. The budget is also posted on the Student Government website and on the GA Tech Budget Office website. The SGA held an open forum prior to one of its meetings to provide students the opportunity to comment on fee proposals.

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013 Fees**

**Financial Data**  
**Transportation**

Institution: Georgia Institute of Technology

				D	G	F
				FY 2013	= (F - D)	FY 2013
	FY 2010	FY 2011	FY 2012	Projected	Revenue	Proposed
	Actual	Actual	Current	Budget	Generated by	Budget
			Budget	w/o Fee Increase	Rate	w/ Fee Increase
					Increase	
<b>Revenue</b>						
Fee Revenue - Fall & Spring	2,622,238	2,665,148	2,820,132	2,841,716	186,955	3,028,671
Fee Revenue - Summer	348,678	370,692	370,464	370,848	23,178	394,026
Non-Fee Revenue <i>(list Individually)</i>						
Charter Revenue	121,094	136,105	127,149	142,910		142,910
Special Services	108,997	109,244	115,592	126,689		126,689
Transit Advertising	75	16,330	28,250	16,330		16,330
Interest Income	16,340	13,570	38,321	14,284		15,032
Institute Allocation (Stinger/Trolley/Zipcar)	409,571	513,978	532,478	513,978		513,978
<b>Total Revenue</b>	<b>3,626,993</b>	<b>3,825,068</b>	<b>4,032,386</b>	<b>4,026,755</b>	<b>210,133</b>	<b>4,237,637</b>
<b>Net Revenue</b>	<b>3,626,993</b>	<b>3,825,068</b>	<b>4,032,386</b>	<b>4,026,755</b>	<b>210,133</b>	<b>4,237,637</b>
<b>Expenditures</b>						
Personal Services (Including Fringes)	656,185	718,520	784,546	758,701		758,701
Travel	4,481	3,023	7,500	6,000		6,000
Supplies and Materials	76,318	53,681	57,000	44,150		44,150
Repairs and Maintenance	38,814	34,344	38,300	39,500		39,500
Telecommunications	17,143	11,634	13,659	9,768		9,768
Depot Lease	21,971	22,630	27,319	24,000		24,000
Transit Advertising	0	0	5,650	5,650		5,650
Contracted Services	2,429,319	2,607,967	2,867,665	3,100,569		3,100,569
Equipment	7,646	7,639	6,575	19,575		19,575
Institute Overhead - New FY09	49,034	66,140	70,220	83,824		83,824
LED /Solar Signs	70,934					0
Auxiliary Services Administration	80,896	76,895	78,597	85,469		85,469
Operation and Maint of Facilities	329	0	2,679	2,679		2,679
Utilities	3,243	5,408	3,962	5,878		5,878
						0
						0
Depreciation	34,212	35,614	62,364	62,364		62,364
						0
<b>Total Expenditures</b>	<b>3,490,525</b>	<b>3,643,495</b>	<b>4,026,036</b>	<b>4,248,127</b>	<b>0</b>	<b>4,248,127</b>
<b>Surplus (Deficit)</b>	<b>136,468</b>	<b>181,573</b>	<b>6,350</b>	<b>-221,372</b>	<b>210,133</b>	<b>-10,490</b>
<b>Cumulative Fund Balance</b>	<b>136,468</b>	<b>318,041</b>	<b>324,391</b>	<b>103,019</b>		<b>313,900</b>
<b>% of Revenue Expended</b>	<b>0.962374341</b>	<b>0.952530853</b>	<b>0.99842525</b>	<b>1.054975232</b>	<b>0</b>	<b>1.002475514</b>

**NOTES:**

- (C, E) The actual data for FY 2009 and FY2010 should agree to the general ledger as included in the respective Annual Financial Reports.
- (G) FY 2011 Current Budget represents the currently approved amendment.
- (I) FY 2012 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase.  
The budget will consist of enrollment increases.
- (K) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
- (L) FY 2012 Proposed Budget will be the sum of FY 2011 Projected Budget w/o Fee Increase plus Rate Increase.

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013**

**Financial Data**  
**Detail of Revenue Projection**  
**Transportation**

Institution: Georgia Institute of Technology

Fee Detail	FY 2011 Actual Rate	FY 2012 Actual Rate	A	B	C	D	E	F
			FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	= A x C	FY 2013 Proposed Rate	= C x E
						Projected FY 2012 Revenue with Current Rate		Projected Revenue with Proposed Rate
Fall/Spring	72	72	76	37,107	37,391	2,841,716	81	3,028,671
Transportation/Summer	43	43	48	7,718	7,726	370,848	51	394,026
<b>TOTAL</b>				<b>44,825</b>	<b>45,117</b>	<b>3,212,564</b>		<b>3,422,697</b>

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.
- (2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).



**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: Athletic Association  
 Type of Fee: Athletic PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 13095 Account Code(s): 407100-407104&407108

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$ 127	\$ -	\$ 127	0%
(Summer) \$ 40	\$ -	\$ 40	0%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 4,747,000	43,383	\$ -	\$ 4,892,463

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**

Please see accompanying Word document titled, "FY 2013 MSFAC Narrative Athletics"

**How will the incremental revenue be used? (Attach additional documentation as necessary)**

Request for fee increase not approved. Fee will remain at current level.

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	54,527,896	55,238,745	101%

Provide explanation if % of revenue expended is less than 80%

**Available Fund Balance Information as of June 30, 2011**

\$ 4,870,434.00	Fund Balance per General Ledger
\$ -	Encumbered funds as of June 30, 2011
\$ -	Reserved for Renewals and Replacements as of June 30, 2011
\$ 4,870,434.00	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

Following plan approved by Finance Committee of GTAA Board of Directors, under direction of GIT Executive Vice President for Finance, the GTAA has established \$5 million as the optimal Fund Balance total. These dollars will be held in reserve unless they are needed to address short term cash flow needs that may result in the event the GTAA incurs year end net losses.

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken? , method of delivery (i.e. distance learning), etc. ? If no, please explain.

Yes

Fee is required of all full time fall semester, spring semester and summer school students.

(2) What positions, if any, are being funded through this fee? Please list the positions.  
No positions in the GTAA are specifically funded by student fee dollars.

(3) Is this fee being used to cover employee travel? If yes, please explain.

No

(4) Are significant changes to the fee amount anticipated within the next three (3) years?  
If yes, please list.

Yes

GTAA's long term financial planning forecasts that for each of the next three years annual fee increases of 5% are required to assure that the Athletic Association maintains its current level of programming.

(5) Does this fee support any type of debt service? If yes, please explain in detail.

No

Fee revenue supports programs and services expenses as well as expenses that most directly benefit current student athletes. This includes expenses in the area of scholarship, team travel and uniforms and equipment.

(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote?

SGA Undergraduate and Graduate Presidents attend quarterly GTAA Board of Trustee meetings. In November of 2011, GTAA Director of Athletics and Associate Athletic Director- CFO met with SGA Undergraduate President and Vice President and SGA Graduate President and Vice President to discuss funding challenges facing GTAA and ways the athletic fee could be increases to address these challenges. The SGA held an open forum prior to one of it's meetings to provide students the opportunity to comment on the fee proposals.

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013 Fees**

**Financial Data**  
**Detail of Revenue Projection**  
**Athletics**

Institution: Georgia Tech Athletic Association

Fee Detail	FY 2010 Actual Rate	FY 2011 Actual Rate	A	B	C	D	E	F
			FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	= A x C	FY 2013 Proposed Rate	= C x E
						Projected FY 2013 Revenue with Current Rate		Projected Revenue with Proposed Rate
Fall	123	123	127	18,720	18,921	2,402,967	127	2,402,967
Spring	123	123	127	17,184	17,368	2,205,736	127	2,205,736
Summer School	\$38	\$38	\$40	7,140	7,094	\$283,760	\$40	\$283,760
<b>TOTAL</b>					<b>43,383</b>	<b>4,892,463</b>		<b>4,892,463</b>

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.  
(2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).

**Mandatory Fee**  
Fiscal Year 2012 For FY2013

**Financial Data**  
Athletics

Institution: Georgia Institute of Technology

				D	G	F
				FY 2013	= (F - D)	FY 2013
	FY 2010	FY 2011	FY 2012	Projected	Revenue	Proposed
	Actual	Actual	Current	Budget	Generated by	Budget
			Budget	w/o Fee Increase	Rate	w/ Fee Increase
					Increase	
<b>Revenue</b>						
<b>Fee Revenue</b>	\$4,643,368	\$4,786,859	\$4,747,000	\$4,892,463	\$0	\$4,892,463
<b>Non-Fee Revenue (list Individually)</b>						
Student Football Reserve Seating Revenue	218,700	248,688	294,000	294,000		294,000
All other revenue	50,545,612	49,492,349	53,815,000	52,011,000		52,011,000
<b>Total Revenue</b>	<b>\$ 55,407,680</b>	<b>\$ 54,527,896</b>	<b>\$ 58,856,000</b>	<b>\$ 57,197,463</b>	<b>\$ -</b>	<b>\$ 57,197,463</b>
<b>Net Revenue</b>	<b>\$ 55,407,680</b>	<b>\$ 54,527,896</b>	<b>\$ 58,856,000</b>	<b>\$ 57,197,463</b>	<b>\$ -</b>	<b>\$ 57,197,463</b>
<b>Expenditures</b>						
Personal Services (Including Fringes)	19,067,293	20,304,969	20,552,000	20,698,000		20,698,000
Travel	5,315,304	5,132,995	4,802,000	4,697,000		4,697,000
Supplies and Materials	5,802,352	5,106,434	6,426,000	6,078,000		6,078,000
Repairs and Maintenance	444,512	160,893	250,000	257,000		257,000
Telecommunications	202,274	191,446	172,000	177,000		177,000
Contracted Services	3,346,689	3,390,305	4,300,000	3,650,000		3,650,000
Lease Payments (Debt Service)	8,285,805	8,518,485	8,874,000	8,531,000		8,531,000
Software	235,815	256,910	273,000	283,000		283,000
Equipment Non-capitalized	649,426	566,945	580,000	596,000		596,000
Equipment Capitalized						0
Scholarships	7,669,750	7,285,605	8,253,000	8,901,000		8,901,000
Auxiliary Services Administration						0
Plant Allocation	1,698,307	2,167,615	1,827,000	1,877,000		1,877,000
Other Expenses, <i>please list if significant.</i>						0
Utilities	1,500,493	1,354,691	1,507,000	1,824,000		1,824,000
Sales Tax	1,051,000	801,452	1,040,000	843,000		843,000
<b>Total Expenditures</b>	<b>\$ 55,269,020</b>	<b>\$ 55,238,745</b>	<b>\$ 58,856,000</b>	<b>\$ 58,412,000</b>	<b>\$ -</b>	<b>\$ 58,412,000</b>
<b>Surplus (Deficit)</b>	<b>\$ 138,660</b>	<b>\$ (710,849)</b>	<b>\$ -</b>	<b>\$ (1,214,537)</b>	<b>\$ -</b>	<b>\$ (1,214,537)</b>
<b>Cumulative Fund Balance</b>						
<b>% of Revenue Expended</b>	0.997497459	1.013036428	1	1.021234106	#DIV/0!	1.021234106

**NOTES:**

- (C, E) The actual data for FY 2010 and FY2011 should agree to the general ledger as included in the respective Annual Financial Reports.
- (G) FY 2012 Current Budget represents the currently approved amendment.
- (I) FY 2013 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase. The budget will consist of enrollment increases.
- (K) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
- (L) FY 2013 Proposed Budget will be the sum of FY 2012 Projected Budget w/o Fee Increase plus Rate Increase.

**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: CRC Fee  
 Type of Fee: Facility Fee PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 13095 Account Code(s): 408120-408124,408108

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$54	\$ -	\$ 54	0%
(Summer) \$36	\$ -	\$ 36	0%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 2,500,000	43,314	\$ -	\$ 2,212,452

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**

The CRC Facility Fee pays the debt service for the Campus Recreation Center.

**How will the incremental revenue be used? (Attach additional documentation as necessary)**

N/A

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	2,240,459	2,733,833	122%

**Available Fund Balance Information as of June 30, 2011**

0	Fund Balance per General Ledger
0	Encumbered funds as of June 30, 2011
0	Reserved for Renewals and Replacements as of June 30, 2011
0	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken?

No

If no, please explain.

Students taking less than 4 hours do not pay this mandatory fee.

(2) What positions, if any, are being funded through this fee? Please list the positions.

None.

(3) Is this fee being used to cover employee travel?

No

If yes, please explain.

(4) Are significant changes to the fee amount anticipated within the next three (3) years?

No

If yes, please list.

(5) Does this fee support any type of debt service? If yes, please explain in detail.

Yes

This fee pays the debt service for the Campus Recreation Center

(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote? No increase is requested for the Student Activity Fee. It was discussed within the SGA (Graduate and Undergraduate) and due to their analysis this fee would remain at the current level. The SGA held an open forum prior to one of its meetings to provide students the opportunity to comment on fee proposals.

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013**

**Financial Data**  
**CRC**

(Insert Fee Name)

Institution: Georgia Institute of Technology

				D	G	F
				FY 2013	= (F - D)	FY 2013
	FY 2010	FY 2011	FY 2012	Projected	Revenue	Proposed
	Actual	Actual	Current	Budget	Generated by	Budget
			Budget	w/o Fee Increase	Rate	w/ Fee Increase
					Increase	
<b>Revenue</b>						
Fee Revenue	2,201,392	2,240,459	2,500,000	2,212,452		2,212,452
<b>Total Revenue</b>	<b>\$ 2,201,392</b>	<b>\$ 2,240,459</b>	<b>\$ 2,500,000</b>	<b>\$ 2,212,452</b>	<b>\$ -</b>	<b>\$ 2,212,452</b>
<b>Net Revenue</b>	<b>\$ 2,201,392</b>	<b>\$ 2,240,459</b>	<b>\$ 2,500,000</b>	<b>\$ 2,212,452</b>	<b>\$ -</b>	<b>\$ 2,212,452</b>
<b>Expenditures</b>						
Personal Services (Including Fringes)						
Travel						
Supplies and Materials						
Repairs and Maintenance						
Telecommunications						
Contracted Services						
Lease Payments (Debt Service)		2,733,833	2,500,000	2,500,000		2,500,000
Software						
Equipment Non-capitalized						
Equipment Capitalized						
Scholarships						
Auxiliary Services Administration						
Plant Allocation						
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 2,733,833</b>	<b>\$ 2,500,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>2,500,000</b>
<b>Surplus (Deficit)</b>	<b>\$ 2,201,392</b>	<b>\$ (493,374)</b>	<b>\$ -</b>	<b>\$ (287,548)</b>	<b>\$ -</b>	<b>\$ (287,548)</b>
<b>Cumulative Fund Balance</b>						
<b>% of Revenue Expended</b>	0%	122%	100%	1.129968017	#DIV/0!	1.129968017

**NOTES:**

- (C, E) The actual data for FY 2010 and FY2011 should agree to the general ledger as included in the respective Annual Financial Reports.
- (G) FY 2012 Current Budget represents the currently approved amendment.
- (I) FY 2013 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase.  
The budget will consist of enrollment increases.
- (K) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
- (L) FY 2013 Proposed Budget will be the sum of FY 2012 Projected Budget w/o Fee Increase plus Rate Increase.

## Mandatory Fee

Fiscal Year 2013

### Financial Data Detail of Revenue Projection CRC

Institution: Georgia Institute of Technology

Fee Detail	A		B		C		D	E	F
	FY 2010 Actual Rate	FY 2011 Actual Rate	FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	Projected FY 2012 Revenue with Current Rate	FY 2013 Proposed Rate	Projected Revenue with Proposed Rate	
Fall	54	54	54	18921	18,921	1,021,734	54	1,021,734	
Spring	54	54	54	17,365	17,365	937,710	54	937,710	
Summer	36	36	36	7,028	7,028	253,008	36	253,008	
<b>TOTAL</b>					<b>43,314</b>	<b>2,212,452</b>		<b>2,212,452</b>	

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.
- (2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).



**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: Student Activity Fee  
 Type of Fee: Activity PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 13095 Account Code(s): 408100, 408102-408104,408108

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$123	\$ -	\$ 123	0%
(Summer) \$62	\$ -	\$ 62	0%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 4,333,294	43,381	\$ -	\$ 4,903,129

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**

The Student Activity Fee (SAF) is used to support various organizations benefiting students, such as the Campus Recreation Center (CRC), the Student Center, Student Publications, Intramurals, and student-run organizations. The student activity fee is administered through the Student Government Organization.

**How will the incremental revenue be used? (Attach additional documentation as necessary)**

N/A

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	8,818,762	7,976,708	90%

Provide explanation if % of revenue expended is less than 80%

**Available Fund Balance Information as of June 30, 2011**

2,092,129	Fund Balance per General Ledger
1,136,020	Encumbered funds as of June 30, 2011
531,905	Reserved for Renewals and Replacements as of June 30, 2011
424,204	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

This fund balance gets allocated to various student organizations the following fiscal year.

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken?

No

If no, please explain.

Students taking less than 4 hours do not pay this mandatory fee.

(2) What positions, if any, are being funded through this fee? Please list the positions.

See Sched A

(3) Is this fee being used to cover employee travel?

Yes

If yes, please explain.

Yes, the Graduate Conference Fund is funded by Student Activity and supplements approved Graduate Student travel for research, conferences and presentations.

(4) Are significant changes to the fee amount anticipated within the next three (3) years?

No

If yes, please list.

(5) Does this fee support any type of debt service? If yes, please explain in detail.

No

(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote? No increase is requested for the Student Activity Fee. It was discussed within the SGA (Graduate and Undergraduate) and due to their analysis this fee would remain at the current level. The SGA held an open forum prior to one of its meetings to provide students the opportunity to comment on fee proposals.



## Mandatory Fee

Fiscal Year 2012

### Financial Data Detail of Revenue Projection Student Activity Fee

Institution: Georgia Institute of Technology

Fee Detail	A		B		C		D = A x C	E	F = C x E
	FY 2010 Actual Rate	FY 2011 Actual Rate	FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	Projected FY 2012 Revenue with Current Rate	FY 2013 Proposed Rate	Projected Revenue with Proposed Rate	
Fall	123	123	123	18,921	18,921	2,327,283	123	2,327,283	
Spring	123	123	123	17,366	17,366	2,136,018	123	2,136,018	
Summer	59	62	62	7,094	7,094	439,828	62	439,828	
<b>TOTAL</b>					<b>43,381</b>	<b>4,903,129</b>		<b>4,903,129</b>	

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.
- (2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).

**Mandatory Fee Request Form**  
Fiscal Year 2012 For FY2013

Institution Name: Georgia Institute of Technology

**Section I**

Name of Fee: Technology Fee  
 Type of Fee: Technology PPV Fee? No  
 New fee or existing fee? Existing  
 Fund Code: 10016 Account Code(s): 403100-403119

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
(Fall/Spring) \$ 107	\$ -	\$ 107	0%
(Summer) \$ 107	\$ -	\$ 107	0%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 5,200,000	48,047	\$ -	\$ 5,141,029

**What is the purpose/use of this fee? (Attach additional documentation as necessary)**

The purpose of the Technology Fee is to fund refurbishment of existing technology-based education equipment and innovative projects for use in advancing technology education in the 21st century.

**How will the incremental revenue be used? (Attach additional documentation as necessary)**

**Section II**

**Financial Data:** Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested.

As of June 30, 2011	Total Revenues	Total Expenditures	% of Revenue Expended
	5,097,835	4,476,012	88%

Provide explanation if % of revenue expended is less than 80%

**Available Fund Balance Information as of June 30, 2011**

1,221,823	Fund Balance per General Ledger
1,221,823	Encumbered funds as of June 30, 2011
0	Reserved for Renewals and Replacements as of June 30, 2011
0	Available Fund Balance as of June 30, 2011

**Provide explanations for planned uses of available Fund Balance:**

N/A

## Section III

### Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken? If no, please explain.	Yes
(2) What positions, if any, are being funded through this fee? Please list the positions.	
(3) Is this fee being used to cover employee travel? None. If yes, please explain.	No
(4) Are significant changes to the fee amount anticipated within the next three (3) years? If yes, please list.	No
(5) Does this fee support any type of debt service? If yes, please explain in detail.	No
(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote? This fee was discussed among the members of the Technology Fee Committee as well as the MSFAC Committee. The SGA held an open forum prior to one of its meetings to provide students the opportunity to comment on fee proposals.	

**Mandatory Fee**  
**Fiscal Year 2012 For FY2013 Fees**

**Financial Data**  
**Technology Fee**

Institution: Georgia Institute of Technology

				D	G	F
				FY 2012	= (F - D)	FY 2013
	FY 2010	FY 2011	FY 2012	Projected	Revenue	Proposed
	Actual	Actual	Current	Budget	Generated by	Budget
			Budget	w/o Fee Increase	Rate	w/ Fee Increase
					Increase	
<b>Revenue</b>						
Fee Revenue -	4,830,652	5,097,835	5,200,000	5,141,029		5,141,029
						0
Interest Income						
<b>Total Revenue</b>	<b>4,830,652</b>	<b>5,097,835</b>	<b>5,200,000</b>	<b>5,141,029</b>	<b>0</b>	<b>5,141,029</b>
Cost of Goods Sold	0	0	0	0	0	0
<b>Net Revenue</b>	<b>4,830,652</b>	<b>5,097,835</b>	<b>5,200,000</b>	<b>5,141,029</b>	<b>0</b>	<b>5,141,029</b>
<b>Expenditures</b>						
Personal Services (Including Fringes)						0
Travel						0
Supplies and Materials	3,009,814	4,476,012	5,200,000	5,141,029		5,141,029
Repairs and Maintenance						
Telecommunications						
Contracted Services						
Lease Payments (Debt Service)						
Software						
Equipment Non-capitalized	1,220,838					
Equipment Capitalized						
Scholarships						
Auxiliary Services Administration						
Plant Allocation						
Other Expenses, <i>please list if significant.</i>						
Pharmacy Supplies						
Institute Overhead						
Operation and Maint of Facilities						
Depreciation						
Utilities						
<b>Total Expenditures</b>	<b>4,230,652</b>	<b>4,476,012</b>	<b>5,200,000</b>	<b>5,141,029</b>	<b>0</b>	<b>5,141,029</b>
<b>Surplus (Deficit)</b>	<b>600,000</b>	<b>621,823</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cumulative Fund Balance</b>	<b>600,000</b>	<b>1,221,823</b>	<b>1,221,823</b>	<b>1,221,823</b>		<b>1,221,823</b>
<b>% of Revenue Expended</b>	<b>0.875793164</b>	<b>0.878022141</b>	<b>1</b>	<b>1</b>	<b>#DIV/0!</b>	<b>1</b>

**NOTES:**

- (C, E) The actual data for FY 2010 and FY2011 should agree to the general ledger as included in the respective Annual Financial Reports.
- (G) FY 2012 Current Budget represents the currently approved amendment.
- (I) FY 2013 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase.  
The budget will consist of enrollment increases.
- (K) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
- (L) FY 2013 Proposed Budget will be the sum of FY 2012 Projected Budget w/o Fee Increase plus Rate Increase.

## Mandatory Fee

Fiscal Year 2012

### Financial Data Detail of Revenue Projection Technology Fee

Institution: Georgia Institute of Technology

	A		B		C		D = A x C		E		F = C x E	
Fee Detail	FY 2010 Actual Rate	FY 2011 Actual Rate	FY 2012 Current Rate	FY 2012 Number of Participants	FY 2013 Number of Participants	Projected FY 2012 Revenue with Current Rate	FY 2013 Proposed Rate	Projected Revenue with Proposed Rate				
Fall	103	107	107	20,368	20,368	2,179,376	107	2,179,376				
Spring	103	107	107	18,745	18,745	2,005,715	107	2,005,715				
Summer	103	107	107	8,934	8,934	955,938	107	955,938				
<b>TOTAL</b>					<b>48,047</b>	<b>5,141,029</b>		<b>5,141,029</b>				

**NOTES:**

- (1) Under different Auxiliary Units there may be several fee types. If your institution has various fees under any one unit list out each fee individually with the applicable description.
- (2) If you have a different fee level for different types of participants, please list each category separate (i.e. if you charge a lesser fee for students in less than full time credit hour categories).