



**BOARD OF REGENTS OF
THE UNIVERSITY SYSTEM OF GEORGIA**

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November 1, 2011

Presidents of the
University System of Georgia
270 Washington Street
Atlanta, Georgia 30334

Dear Presidents:

Maintaining affordability is one of the highest priorities of the University System of Georgia. This is especially important given the current economic climate and recent changes to the HOPE scholarship program.

In an effort to maintain affordability, the University System of Georgia is committed to keeping tuition and fees low. As such, the System Office staff and the Board of Regents will take a close look at mandatory fee requests for the upcoming year. Below are the overarching principles staff will consider in developing recommendations to the Board of Regents. Please follow these principles as you plan your mandatory fee requests for FY 2013.

1. The Special Institutional Fee (SIF) is due to sunset in June 2012. While this fee will likely be continued at some level into FY 2013, the Board of Regents and staff will examine options regarding the continuation of the SIF and the amount of the fee. Due to these ongoing discussions regarding the future direction of the SIF, reallocations of the SIF will not be permitted.
2. An institution should not create a new fee unless there is a demonstrated business need with overwhelming student support.
3. Staff will not recommend an increase to an existing fee unless the institution presents a clear business case.

All templates and supporting documentation must be submitted by the established due date. Submissions, along with significant amendments thereto, received after the due date will not be considered. Detailed instructions and templates will be provided by the Office of Fiscal Affairs under separate cover.

Let me take this opportunity to thank you for your leadership as we strive to create a more educated Georgia.

Sincerely,

Hank Huckaby