



Georgia Tech  
Office of the Provost

Date: January 31, 2022  
To: Maryam Alavi, Nelson Baker, Leslie Sharp, Raheem Beyah, Charles Isbell, Ellen Bassett, Susan Lozier, Kaye Husbands-Fealing  
From: Steven McLaughlin, Provost and Executive Vice President for Academic Affairs   
Copy: Ángel Cabrera, Kelly Fox, Chaouki Abdallah, Jennifer Herazy, Bonnie Ferri, Paul Kohn, Bernard Kippelen, Emily Howell, Steven Girardot, Jamie Fernandes, De Morris Walker, Academic Associate Deans, College Finance Directors  
Subject: Summer 2022 Tuition Distribution Model

During the summer semester of 2022, Georgia Tech will implement the same budget model as Summer 2021 for tuition distribution for all summer courses, except for OMS, Professional Master’s, and traditional Distance Learning master’s programs. This will be the last summer semester that uses this distribution model, as future summer revenues will be tied to the new budget model. Similar to Summer 2021, allocations will be made to each college in two portions, direct cost reimbursement and incentive funding (capped at 15% of a College’s direct costs):

- Direct Cost Reimbursement - Funding for teaching faculty will be equal to one-month salary for each course taught, up to three courses. Teaching assistant (TA) allocations will be based on course enrollments, as indicated in the following table. No TA or faculty salaries will be allocated if the class enrollment is not above the threshold for College minimums as stipulated in this memo. Like the previous two summers, the TA funding is intended to support graduate students for summer 2022 and is intended to be used **ONLY** for TA’s.

Enrollment	TA FTEs
7-24	0.5
25-49	1.0
50-74	2.0
75-99	3.0
100-124	4.0
>= 125	5.0

PLEASE NOTE: Technology related non-personnel direct cost purchases for summer courses can be requested for reimbursement if the purchase meets allowable Technology Fee funding guidelines.

- Incentive funding - If revenues exceed direct costs, the central budget will receive 75% and the units 25% of the net from all summer courses. The distribution will go to the Colleges in proportion to the College’s teaching credit hours. As was done last summer, the incentive amount allocated to the Colleges will be capped at 15% of each College’s direct cost reimbursement.



**Office of the Provost**  
225 North Avenue, NW  
Atlanta, Georgia 30332-0700 U.S.A.  
Phone: 404.385-2700

Like last year, the goal of the summer tuition distribution model is to provide sufficient courses for the undergraduate and graduate students to make progress towards degree completion, as well as provide funding to faculty and as many graduate students as possible to be teaching assistants. These funds will be provided to the Colleges for further distribution to the Schools, where local decisions can be made regarding best use of the funds, noting that TA funding is to be used **ONLY** for TA's.

As mentioned previously, minimum enrollments are required to receive the direct instructional cost allocation. These minimum course enrollment numbers differ by College, as determined by average faculty salary in each of the Colleges. Keep in mind that if all courses only achieve minimum enrollment, there will likely not be any net revenue to provide an incentive distribution beyond reimbursing the instructional direct costs. Each Dean is expected to manage enrollment to ensure course minimums are met. The minimum enrollment by College are:

College	Undergraduate Course Minimum Enrollment	Graduate Course Minimum Enrollment
Scheller College of Business	23	12
College of Computing	18	9
College of Design	12	7
College of Engineering	17	9
Ivan Allen College	14	7
College of Sciences	15	8

For Colleges/Schools and associated faculty who wish to have graduate students who would have been in other programs, enroll in the OMS or traditional Distance Learning programs, these students will pay the tuition they would have paid in their normal programs. Please reach out to Georgia Tech Professional Education Dean, Nelson Baker, to clear these situations before opening such sections as there are often third-party contracts to be considered.

Additional summer context:

- The Summer Online Undergraduate Program (SOUP) no longer exists, and the term "SOUP" is no longer used. Beginning with last year, the summer program became known as *Georgia Tech Summer* and will encompass all summer offerings to students including residential and remote. The intention is to use one umbrella term to refer to all summer-related offerings, which will help with consistency and clear communication to students.
- Summer courses will be offered in three delivery modes: residential, remote synchronous, and remote asynchronous (with approval).
- The Institute is continuing with its budget reform project, so although this summer's model is the same as last summer, this approach will be replaced or amended to better align with a new overall budget process and strategy in future summer semesters.
- In Summer 2022, the iGniTe First-Year program is planning for 500 residential first-year students in the late summer session. It is important that we ensure that we have ample offerings of residential first-year core courses to accommodate these students. It will also be important that we are prepared for a robust menu of student programs and services for these students.
- The primary source of information and communication about Georgia Tech Summer is the summer session website: [www.summer.gatech.edu](http://www.summer.gatech.edu)

As we continue to operate in the pandemic era, there continues to be uncertainty with demand for summer programs. Colleges and Schools are encouraged to provide ample offerings to meet student needs and ensure they remain on course for timely degree progression. Solid enrollments/credit hours this summer will yield incentive funding; provide valuable TA opportunities for our students; and offer summer teaching experiences for faculty.