Draft Minutes of Mandatory Student Fee Advisory Committee Meeting

Meeting Summary
Mandatory Student Fee Advisory Committee
Monday, November 27, 2017

1. Welcome and Introductions
   Committee members and attendees introduced themselves. Per Attachment 1, ten members were present, with one represented by substitute and one absent with no substitute. Two additional Graduate Students attended the meeting as extras.

2. Committee Responsibilities and Operations
   Jim Kirk reviewed for the Committee the following:
   - BOR Business Procedures Manual Section on Fees
   - GT Policy Statement and Role of Committee
   - Student Co-chair (no action but needs to be voted on next meeting)

3. Review of Current Mandatory Fees
   Jim Kirk provided the Committee a brief overview and history of the mandatory fees.

4. FY18 and FY19 Budget and Fee Outlook
   Jim Kirk provided a brief budget overview for Fiscal 2019 outlook and referenced the letter from the Chancellor, which provides instructions strictly limiting mandatory fee increases for Fiscal 2019, with the caveat that any request must be for urgent needs and strongly supported by students.

5. Mandatory Fee Presentations
   Staff presented overviews of their respective program areas funded by mandatory fees as follows:
   - Athletics – Marvin Lewis updated the Committee on the status of the Athletic Fee. The GT Athletic Association is not requesting a fee increase for Fiscal 2019. (link to presentation)
   - Health – Suzy Harrington and Benjamin Holton updated the Committee on the status of the Student Health Fee and services provided by Stamps Health Services. The presentation included a proposal for a $9 increase to the Student Health Fee. (link to presentation)
   - Transportation – Sherry Davidson updated the Committee on the status of the Transportation Fee and services funded by the fee. The department is requesting a $5 increase in the Transportation fee. They also presented an optional $4 increase (on top of the $5) for a new Orange route. (link to presentation)
   - Campus Recreation Center Operations – Michael Edwards updated the Committee on the new Campus Recreation Center Fee and services funded by the fee. The department is requesting a $2 increase in the CRC fee. (link to presentation)
   - Student Center Operations – deferred until next meeting

NOTE: See Attachment 2 for a list of questions posed by committee and preliminary staff responses.

6. Next Meeting (TBD – week of December 4th)

Submitted by Committee Co-Chair Jim Kirk
MSFAC MEETING ATTENDANCE
FISCAL 2018 COMMITTEE
TO CONSIDER FISCAL 2019 FEES
Monday, November 27, 2017

<table>
<thead>
<tr>
<th>Member</th>
<th>Attendance</th>
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<tbody>
<tr>
<td><strong>Students</strong> (8 members)</td>
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<tr>
<td>Sujay Peramanu, Undergraduate Student Body President (UG)</td>
<td>Present</td>
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<tr>
<td>Carson Silbert, Vice President of Finance (UG)</td>
<td>Present</td>
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<tr>
<td>Dev Mandavia, Vice President of Campus Services (UG) (represented by Gage Carr)</td>
<td>Present</td>
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<td>Evie Owens, Chief of Staff (UG)</td>
<td>Absent</td>
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<tr>
<td>Skanda Prasad, Graduate Student Body President (G)</td>
<td>Present</td>
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<td>Sat Balachander, Chief of Staff (G)</td>
<td>Present</td>
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<tr>
<td>Alec Kaye, Treasurer (G)</td>
<td>Present</td>
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<td>Jackson Turnbull, Senator (G)</td>
<td>Present</td>
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<tr>
<td><strong>Faculty and Staff</strong> (4 members)</td>
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<tr>
<td>Jim Kirk, Asst. VP - Inst. Budget Planning &amp; Admin. (MSFAC Co-Chair)</td>
<td>Present</td>
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<tr>
<td>Stephanie Curry, Financial Manager II, College of Sciences</td>
<td>Present</td>
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<tr>
<td>Steven Girardot, Associate Vice Provost of Undergrad Education, VP for Undergraduate Education</td>
<td>Present</td>
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<tr>
<td>Jonathan Clarke, Associate Professor, Sheller College of Business</td>
<td>Present</td>
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**Support to Committee:**
Michael Cox, Institute Finance Support Team

**Other Students and Staff in Attendance (Partial List):**
Betsey Kidwell, Amanda Richardson, Alan Bryan, Brian Cochran, Robert Junko, Lindsay Bryant, Perry Kchao, Michael Edwards, John Stein, Daniel Taylor, Sherry Davidson, David Crites, Caroline Dotts, Glenn Kurtz, Tamara Lyons, Paul Strouts, Marvin Lewis, Suzy Harrington, Benjamin Holton, John Scuderi

Additional Graduate Students: Vineet Tiruvadi and Souryadeep Bhattacharyya
NOTE: preliminary responses included below as interpreted by MSFAC staff from meeting

Technology
1. Q. Why do we not have a presentation for the Technology Fee?
   A. The Technology Fee Committee has changed their structure and now run on a different cycle than the MSFAC. The Budget Office will provide some numbers on how the Tech Fee is allocated and we will work to provide Tech Fee updates to the MSFAC in the future.

Athletic
1. Q. Are the Atlanta United revenues included in the budget?
   A. Yes.

2. Q. Game guarantees jump in FY18. Can you provide an explanation for the jump?
   A. The large jump can be attributed to the football team playing in the Mercedes Benz stadium at the beginning of the year.

3. Q. Can you explain the biggest components in the $9M increase in expenses from FY17 to FY18 & FY19?
   A. The biggest piece is salary cost associated with hiring a new basketball coach. Athletics is still paying off two previous coaches as well. Increase in scholarships is another large component. There has also been an increase in capital projects.

4. Q. Should we see a decrease in those salary cost in future years?
   A. Yes, expenses from paying off the two pervious basketball coaches should drop-off in future years.

5. Q. Can you provide some detail on what makes up “Other Athletic Revenue”
   A. Marvin Lewis will provide additional details on this revenue piece to the committee. The two main pieces of revenue that vary the most year to year are Ticket Sales and Fund Raising. So those are the two he wanted to make sure and break-out.

Health
1. Q. How much of the increase is related to the President’s Mental Health Initiative?
   A. $6.30: .75 FTE for Psychiatrist ($3.30), 1 FTE for a Care Coordinator ($1.50), 1 FTE for a Coordinator for Well-Being Engagement ($1.50)

2. Q. Why do you only need a .75 FTE vs a full FTE for the psychiatrist?
   A. The primary demand is during the fall and spring so we don’t need the position during the summer.

3. Q. How is the care coordinator related to the case manager positions that were approved last year?
   A. They are the same position.

4. Q. What is the cost for psychiatry visit after the initial free therapy session are completed?
A. Additional visits are $25.

5. Q. Even with the two case managers that were approved last year is there still a need for another one?
   A. The two case managers have helped improve the rate of how referrals are completed but, the student body continues to grow. Greater emphasis has been put on mental health. The time need to meet with a mental health specialist is important and the case managers help reduce that time. This is also part of a new emerging model in coordinating care. We initially started with two but, have hoped to ramp it up to four care coordinators.

6. Q. The three new positions that are part of the Mental Health Initiative, what happens if these are not funded?
   A. We will pay from reserves until they can be funded but, STAMPS does not have that much additional funding. These positions had already been identified by us as areas of needs the Initiative just agreed with our conclusions.

7. Q. Is there a cost for visiting a Care Coordinator?
   A. No, they just help steer on-going care.

8. Q. 70% of your revenue comes from the fee. Do you have any benchmarking numbers for how much of other schools operating revenue comes from fees?
   A. No, we don’t have those numbers. It depends on the model of care provided. An example is Georgia State that uses WellStar as there provider and thus is done on a co-pay basis. We will see if we can get some additional data on this benchmark.

9. Q. Is it possible to get any help to fill positions from the Student population?
   A. No, these are high skilled positions and there are liability issues as well.

10. Q. If less money is approved what positions are your highest priority?
    A. The psychologist and the care coordinator

11. Q. What has been the success of the dietician position so far?
    A. There has been brisk demand for her services. The waiting list is approximately 2-3 weeks to get in to see her. For some student, especially those with eating disorders.

12. Q. What are the current reserves?
    A. $2.1 million but, keep in mind we have a $10 million building and are responsible for upkeep and repairs. We have many capital projects and upgrades we will need in the future.

13. Q. Are you happy with the state of the reserves?
    A. Reasonably, but we have major investments such as IT that will be needed in the near future.

14. Q. What efforts have there been to increase revenue outside of the fee?
    A. We have adjusted our margins at our Pharmacy to help but, remain sensitive to the students and others who use our pharmacy.

15. Q. Can anyone use the Pharmacy?
    A. Yes, anyone including outside users can use the pharmacy.

16. Q. Can anyone use the other services?
    A. We provide limited services to faculty & staff.

17. Q. Per policy why can’t outside users use the health services?
    A. It is a liability issue. We also don’t have the capacity and it would take away access from the students.
Transportation

1. Q. Can you explain the $2 for contractual increase?
   A. We are budgeting for a 3.5% increase in costs. Per contract the increase can be anywhere between 0-5%. We have never seen a 0% increase.

2. Q. The faculty and staff do not pay a fee why are they able to use the resources?
   A. Per survey we perform we estimate 17% of faculty and staff use the resource. The Institute provides $900K to help offset this use. (Note: Transportation will provide more info on the Staff and Faculty use.)

3. Q. Can you explain how it was determined that additional services were needed vs. trying to solve the bus bunching issue?
   A. Bus-Bunching has been an on-going project we have been working with faculty and students to try and resolve. But, our ridership and trolley numbers have continued to increase.

4. Q. Non-Student Parking & Transportation revenue is projected to drop from $1.6 million to $1.4 million. Can you explain the decrease?
   A. Yes, that revenue was connected to our Autonomous Vehicle project. Since funding for the project was not obtained the revenue dropped but, the corresponding expenses have dropped as well.

CRC Operations

1. Q. Do Faculty/Staff pay a fee for the CRC?
   A. Yes, faculty & staff pay $24/month for CRC membership.

2. Q. Does the fee for Faculty and Staff ever increase and is it ever marked to market based on fees to comparable commercial gyms like LA Fitness or a more expensive Crossfit?
   A. The rate has increased in the past from $18 to $24 month. Faculty and staff pay for any additional services / classes they attend akin to how a Crossfit model works.

3. Q. What are the cost of the Activity Zones?
   A. The cost to attend for students is free. We just try to bring classes to where the students are already are.

4. Q. Has there been any thought of expanding the Get FIT course offerings?
   A. Yes, but we are limited in what we can do since other schools have exercise science programs were they can tap student population as a resource. Georgia Tech must hire outside help and it is more expensive. But, they continue to think of options on how they can do this in a cost effective manner.

5. CRC will provide some additional details on the break-down of the CRC use by faculty and staff vs. students and the amount of the Debt Service paid for by the students through the debt service fee.