

Summer School Improvement Funding

As part of Georgia Tech's effort to expand summer school course offerings and student enrollment and accordingly, to improve student advancement, the Institute is making available to colleges the following three funding programs to encourage this expansion:

1. Enhanced Summer School Incentive Funding – College will be able to earn one-time bonus allocations for summer teaching hour increases beginning with the summer 2018 semester. The allocations will be in addition to the current summer incentive funding provided to colleges to assist in covering the costs of summer school classes.
2. Course Guarantees – The Provost's Office will provide funding to cover the cost of instruction for a course that does not meet enrollment targets.
3. Course Development Grants – The Provost's Office will provide funding to help colleges develop additional summer courses and also modify existing courses.

NOTE: Schools may apply for both the Course Guarantee and the Course Development programs. However, only one award will be provided for each course.

This is a three-year pilot program that will be reevaluated after the summer of 2020. In addition to these three financial incentives, the Board of Regents approved for Georgia Tech to begin this summer charging students on a per credit hour basis. This is an effort to improve the affordability and appeal of summer school, especially for those students who have internships, coops, or part-time employment and who only wish to take a limited number of credit hours.

Enhanced Summer School Incentive Funding

- Georgia Tech established the current incentive funding model in 2013 to help expand summer school offerings by colleges and participation by students. The model computes one-time allocations to colleges, calculated by multiplying a funding factor times the "regular teaching hours," graduate and undergraduate, taught by the respective colleges.
 - "Regular teaching hours" exclude hours associated with Studies Abroad, Thesis, Dissertation, Special Problems, Research/Teaching Assistantships, Undergraduate Research, and online masters programs that retain tuition, as provided by the Office of Institutional Research and Planning.
 - The current funding model will remain in place for the summer 2018 semester, with the \$125 per teaching hour rate adjusted for tuition increases each year.
 - There would continue to be no financial penalty for any college that experiences a decline in credit hours.

- The Budget Office will allocate the incentive bonus funding to colleges on the basis of teaching credit hours generated by the colleges in excess of the summer 2017 teaching hours base.
- The “bonus rate” is \$200 per teaching hour, which is 60% higher than the current rate. The \$200 rate approximates the average tuition revenue yield from one credit hour. This rate will be reevaluated for summer 2019. The example below illustrates the bonus funding for a college that exceeds its summer 2017 teaching hours by 10%.
- Timing of Allocations: Incentive allocations for summer 2018 will be made in the first quarter of Fiscal 2019 after summer enrollment has been confirmed.
- Use of Allocations: Each dean will have the ability to determine the use of the one-time summer incentive allocations, as is currently the case.
- Pilot: This effort is a three year pilot program for the summers of 2018, 2019, and 2020. Following summer 2020, the program will be considered for continuation.

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Bonus Summer School Incentive Computation					
Beginning Summer 2018					
NOTE: This is an example of the summer bonus incentive computation for a college that increases its summer teaching hours by 10% for summer 2018 over summer 2017. The current incentive process would remain in place for hours equal to or less than the summer of 2017. For all teaching hours exceeding the summer 2017 base, a college would receive an incremental funding allocation equal to \$200 per teaching hour.					
College	2017 Regular Teaching Hours (a)	Base Summer 2018 Incentive Allocation	<u>Example:</u> Summer '18 Teaching Hour Increase = 10%	Incremental One-Time Allocations @ \$200 "Bonus Rate" (c)	Total Allocation to College
Sample College	7,000	\$872,200	700	\$140,000	\$1,012,200
Allocation Per Credit Hour (b)		\$124.60		\$200	
Percentage Increase over Current Rate				60%	
NOTES:					
(a) Summer incentive "regular teaching hours" exclude hours associated with Studies Abroad, OMSCS, Thesis, Dissertation, Special Problems, Research/Teaching Assistantships, & Undergrad Research as provided by Office of Institutional Research and Planning.					
- Hours delivered by respective colleges and not associated with students' majors.					
- "Registrar hours" not associated with a specific college are omitted.					
(b) \$125 allocation/credit hour = summer '16 allocation per credit hour of \$122, adjusted for average tuition increase of 2% for summer '17					
(c) <u>One-time</u> funding bonus for teaching credit hours exceeding 2017 summer base, by 10% in this example					

Course Guarantee Support Funds

The Provost Course Guarantee support is a three-year pilot initiative designed to reduce departmental risk involved with expanding summer **undergraduate** course offerings. The guidelines for the 2018 Summer Session will be as follows:

- Guaranteed courses are when the department guarantees to offer at least one course section per summer and then the Office of the Provost guarantees to cover the cost of instruction, if the enrollment does not meet the enrollment target. *The guarantee funding will cover remaining instructional costs after the regular summer funding model has been applied. If the regular summer funding model payout is larger than the cost of instruction, then the regular summer funding model will be used to pay the department.*
- Section caps for a guaranteed course must be equal to or greater than the section cap for that course during the preceding academic year. Exceptions to this cap rule for a specific course can be requested by sending a justification by email to the Director of Summer Session Initiatives.
- For courses that use the guarantee support because enrollment is not sufficient to cover the cost of instruction with the regular summer funding model, the Office of the Provost will guarantee the cost of instruction subject to the following terms:
 - The Office of the Provost will guarantee up to a specified number of sections for each course. The maximum number of guaranteed sections for each course will be determined by the Director of Summer Session Initiatives. If your unit needs a higher limit, please email a justification to the Director of Summer Session Initiatives for consideration. We request that you fill sections before opening new sections, and consider combining sections not at capacity to produce smaller numbers of full sections.
 - The cost of reimbursed instruction for a faculty member teaching a course section is capped from the Office of the Provost at an amount equal to one month of salary for the faculty member during the academic year. Units are allowed to pay above the capped amount with their own funding. Courses requiring teaching and/or lab assistants will also have these assistant costs guaranteed, in addition to the faculty member's pay.
- Requests to add new courses to the guaranteed list can be sent to the Director of Summer Session Initiatives.

Summer Course Development Grant

The Summer Course Development Grant is a three-year pilot program aimed to support the development of new undergraduate courses and the modification of existing undergraduate courses that expand undergraduates' opportunities for intellectual excitement and academic rigor. The Institute is offering small grants to support faculty in this work. All faculty are eligible to apply for the grants by submitting the required documentation to summer@gatech.edu.

Grant Awards:

Grants will be awarded in the amount of \$1,500 per credit hour for courses developed or redesigned to be offered during the summer session. For summer 2018, course development grants will be awarded for existing courses that need to be redesigned for a summer session (Early Summer, Full Summer, or Late Summer). Development grants for creating new courses to be offered in summer will have an application process that will begin in Fall 2018. Courses funded by the development grants must be offered for three consecutive summer sessions.

Application Process:

Submit applications by emailing all proposal documents to summer@gatech.edu

Revised Course Proposal Elements (available Spring 2018):

- A summary of how the core course will impact student learning, how it aligns with core level learning outcomes and how the revised course fits into your program.
- A description of the substantial changes made from the previous version of the course.
- Original Syllabus
- Revised Syllabus
- Original Assignment(s)
- Revised Assignment(s) with embedded assessment criteria

New Course Proposal Elements (available Fall 2018):

- A summary of how the new core course will impact student learning, how it aligns with core level learning outcomes and how the new course fits into your program.
- Evidence that the course has been submitted to the school's curriculum committee.
- Syllabus
- Assignment(s) with embedded assessment criteria

"Course Guarantee" and "Course Development" grants will be reviewed by the Director of Summer Session Initiatives, Office of Undergraduate Education, and Office of the Provost. Please contact De Morris Walker, Director of Summer Session Initiatives, with any questions or comments at demorris.walker@gatech.edu.