

Mandatory Fee Request Form

Fiscal Year 2016

Institution Name:	Georgia Institute of Technology
Preparer/Contact Information:	Marvin Lewis, mlewis@athletics.gatech.edu, 404-894-8129

Section I

Name of Fee:	Athletic		
Type of Fee:	Athletic	PPV Fee?	No
New fee or existing fee?	Existing		
Fund Code:	13095	Account Code(s):	407100-407104; 407108

Current Fee Amount	Incremental Increase Request	Requested Fee Amount	Requested % Increase
\$ 127	\$ -	\$ 127	0%
Current Budgeted Revenue	Projected Fee Instances	Projected Incremental Revenue Increase at Requested Level	Total Projected Revenue at Requested Level
\$ 73,734,000	40,730	\$ -	\$ 5,173,000

What is the purpose/use of this fee? *(You should be as detailed as possible. Attach additional documentation as necessary)*

Please see the accompanying document titled "FY 2016 MSFAC Narrative - Athletics".

How will the incremental revenue be used? *(You should be as detailed as possible. Attach additional documentation as necessary)*

Please see the accompanying document titled "FY 2016 MSFAC Narrative - Athletics".

Section II

Financial Data: Please complete the Financial Data Sheets and the Detail of Revenue Sheets for this Fee. The financial data must be completed even if no fee increase is being requested. (Total Revenues and Total Expenditures will update automatically when Financial Data sheet is completed)

As of June 30, 2014	Total Revenues	Total Expenditures	% of Revenue Expended
	\$ 68,633,708.94	\$ 68,982,434.94	101%

Provide explanation if % of revenue expended is less than 80%

Available Fund Balance Information as of June 30, 2014

\$ 4,500,460.00	Fund Balance per General Ledger
\$ -	Encumbered funds as of June 30, 2014
\$ -	Reserved for Renewals and Replacements as of June 30, 2014
\$ 4,500,460.00	Available Fund Balance as of June 30, 2014

Provide explanations for planned uses of available Fund Balance:

Following the plan approved by the Administration & Finance Committee of the GTAA Board of Trustees, which is under the direction of the GIT Executive Vice President for Finance & Administration, the GTAA has established \$5 million as the optimal fund balance total. The fund balance will be held in reserve unless needed to address short term cash flow needs incurred by year-end net operating losses.

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Fiscal Year 2016

Institution Name: Georgia Institute of Technology

Section III

Questions and Answers:

(1) Is this fee required for all students regardless of the number of credit hours taken, method of delivery (i.e. distance learning), etc. ? If no, please explain. No
The athletic fee applies to students that take 4 or more credit hours per semester. Students are exempt from the fee if less than 4 credit hours are taken during the semester.

(2) What positions, if any, are being funded through this fee? Please list the positions.
There are no positions within the GTAA specifically funded by the athletic fee.

(3) Is this fee being used to cover employee travel? If yes, please explain. No

(4) Are significant changes to the fee amount anticipated within the next three (3) years? Yes
If yes, please list.

In future years, projects and initiatives that directly impact the student body and/or student-athletes will require the GTAA to request increases to the athletic fee.

(5) Does this fee support any type of debt service? If yes, please explain in detail. No

(6) Other than the student fee committee, what percentage of the student body was made aware of the fee? How was the student body at large informed and/or engaged in the process (i.e. town hall meetings, online surveys, etc). Please explain and/or attach appropriate documentation. Were these actions taken before or after the student committee vote?

The SGA Undergraduate, SGA Graduate, and Student-Athlete Advisory Board (SAAB) Presidents attend quarterly GTAA Board of Trustees meetings. Also, the SGA President and GIT Vice President for Finance & Administration attend quarterly GTAA Administration & Finance Committee meetings.

(7) Please list all reports/documents that were provided to the student fee committee prior to the committee vote (i.e. detailed budget reports, prior year revenue, expenditures and reserves, presentations, etc.)?

In addition to providing the required narratives and reports, the GTAA has presented to the Mandatory Student Fee Advisory Committee (MSFAC) detailing the current state of athletics and the related benefits of the athletic fee. A similar presentation will be made this year as well.

Mandatory Fee
Fiscal Year 2016
Financial Data
Athletic

(Insert Fee Name)

Institution: Georgia Institute of Technology

	A	B	C	D	E	F
					= (F - D)	
					Revenue	FY 2016
					Generated by	Proposed
	FY 2013	FY 2014	FY 2015	FY 2016	Rate	Budget
	Actual	Actual	Current	Projected	Increase	w/ Fee Increase
			Budget	Budget		
				w/o Fee Increase		
Revenue						
Fee Revenue	5,117,430	5,075,103	5,173,000	5,173,000	0	5,173,000
<i>Planned Reserve Amount to be Used (NEW)</i>						
Non-Fee Revenue (list Individually)						
<i>Student Football Reserve Seating Revenue</i>	298,802	300,321	300,000	300,000	0	300,000
All Other Revenue	56,359,271	63,258,285	68,261,000	66,441,000		66,441,000
Total Revenue	\$61,775,503	\$68,633,709	\$73,734,000	\$71,914,000	\$0	\$71,914,000
Cost of Goods Sold						
Net Revenue	\$61,775,503	\$68,633,709	\$73,734,000	\$71,914,000	\$0	\$71,914,000
Expenditures						
Personal Services (Including Fringes) - Staff	21,752,056	22,745,341	22,957,000	23,333,000	0	23,333,000
Personal Services (Including Fringes) - Students	305,961	310,358	340,000	345,000	0	345,000
Travel	6,786,571	5,697,216	5,698,000	5,759,000	0	5,759,000
Supplies and Materials	5,431,409	6,126,309	6,114,416	5,661,000	0	5,661,000
Repairs and Maintenance	2,003,896	1,623,749	5,435,000	2,601,000	0	2,601,000
Telecommunications	375,870	343,114	315,000	321,000	0	321,000
Contracted Services	4,635,852	4,708,292	4,808,000	4,904,000	0	4,904,000
Lease Payments (Debt Service)	8,592,512	13,292,166	13,379,000	13,355,000	0	13,355,000
Software	290,519	324,169	306,584	313,000	0	313,000
Equipment Non-capitalized	688,943	606,645	712,000	726,000	0	726,000
Equipment Capitalized	0	0	0	0	0	0
Scholarships	8,485,395	8,561,826	9,495,000	9,836,000	0	9,836,000
Stipends	444,847	457,595	465,000	470,000	0	470,000
Auxiliary Services Administration	0	0	0	0	0	0
Plant Allocation	2,152,751	2,370,683	2,000,000	2,000,000	0	2,000,000
Other Expenses, (list Individually):						0
Utilities	966,960	944,954	984,000	1,125,000	0	1,125,000
Sales Tax	712,109	870,018	725,000	1,165,000	0	1,165,000
Total Expenditures	\$63,625,651	\$68,982,435	\$73,734,000	\$71,914,000	\$0	\$71,914,000
Surplus (Deficit)	(\$1,850,148)	(\$348,726)	\$0	\$0	\$0	\$0
Cumulative Fund Balance	\$0	\$0	\$0	\$0		\$0
% of Revenue Expended	1.029949542	1.005080973	1	1	#DIV/0!	1

- NOTES:**
- (A, B) The actual data for FY 2013 and FY2014 should agree to the general ledger as included in the respective Annual Financial Reports.
 - (C) FY 2015 Current Budget represents the currently approved amendment.
 - (D) FY 2016 Projected Budget w/o fee increase should represent the projected budget without any consideration of a fee increase. The budget will consist of enrollment increases.
 - (E) Rate Increase will represent only the increase in revenue and expenditures related to the proposed rate increase.
 - (F) FY 2016 Proposed Budget will be the sum of FY 2016 Projected Budget w/o Fee Increase plus Rate Increase.

**GEORGIA INSTITUTE OF TECHNOLOGY
MANDATORY FEES REQUESTED FOR FISCAL YEAR 2016**

Mandatory Fee:	Athletic Association
Current Fee Level FY15:	\$127 Fall/Spring; \$40 Summer
Proposed Fee Level FY16:	\$127 Fall/Spring; \$40 Summer
FY2014 Revenue:	\$5,075,103 Athletic Fee Revenue
	\$68,633,709 Total Revenue
Fee Review Organization:	Georgia Tech Athletic Association (GTAA)

Current Uses of Revenue:

The Georgia Tech Athletic Association (GTAA) currently receives an athletic fee from Georgia Institute of Technology (GIT) students that funds approximately 7% of the total FY 2015 operating budget of \$73M. This support allows GIT to maintain championship level athletic programs, which is in-line with its “whole student experience” objectives.

The estimated student benefits received from the athletic fee are detailed in the attached.

Explanation of Fiscal 2016 Fee Request:

GTAA is not requesting an increase to the athletic fee for the 2015-2016 fiscal year. The GTAA did not request an athletic fee increase in FY 2015 as well and has not received an increase in over 3 years. The last increase totaled \$4 in FY 2012.

The GTAA is asking for the assistance of student members of the MSFAC, representatives from the Undergraduate and Graduate Student Government Association (SGA), members of the Collegiate Panhellenic Council, and leaders of all student organizations to continue to inform the student body of the related benefits associated with the athletic fee and that the GTAA is continuing to work on enhancing the student experience and attendance at all athletic events.

In future years, projects and initiatives that directly impact the student body and/or student athletes will require the GTAA to request increases to the athletic fee.

Consequences If Request is Not Approved:

N/A

**GEORGIA TECH ATHLETIC ASSOCIATION (GTAA)
ATHLETIC FEE REVENUE BENEFITS SUMMARY**

	DESCRIPTION	ESTIMATED BENEFIT COSTS
1	Access to 8,675 student tickets in prime sections of Bobby Dodd Stadium for all home Football games	\$2,125,000
2	Access to 900 student tickets in prime sections at McCamish Pavilion for all home Men's Basketball games	\$585,000
3	Unlimited access to all home women's basketball, volleyball, baseball, and other Olympic sport competitions	Minimal
4	Use of practice courts at Ken Byers Tennis Complex	\$400,000
5	Operating expenses for the Georgia Tech Marching Band (includes salaries, travel, equipment, uniforms, etc.)	\$443,000
6	Operating expenses for the Georgia Tech Cheerleading Program (includes salaries, travel, equipment, uniforms, etc.)	\$127,000
7	Average bowl game travel and other expenses for Cheerleading and Marching Band (3 yr historical avg.)	\$150,000
8	Marketing and promotions directed toward student attendance at all home events (i.e. give-a-ways, prizes, etc.)	\$40,000
9	Salary expenses for various student assistantships (managers, interns, tutors, graduate assistants, etc.)	\$735,000
10	Football, Men's Basketball, and Baseball ticket discount (40%) for all students upon graduation	\$234,000
11	Facility rental discounts provided to student organizations (i.e. Commencements, Sting Hunger, Ramblin On, etc.)	\$75,000
12	Estimated annual facility maintenance expenses for designated student sections in FB and MBB facilities.	\$214,000
	TOTAL ESTIMATED BENEFIT COSTS	\$5,128,000