

Meeting Summary
Mandatory Student Fee Advisory Committee
Wednesday April 20, 2016
Student Center Room 319, 2:00 P.M. to 3:00 P.M.

1. **Attendance** – Two committee members were absent, and three others were represented by an alternate. Additional staff members were present per the attendance list on Attachment A.

2. **Budget Update FY17**
 - Jim Kirk shared the latest information with the Committee members on the status of the University System of Georgia and Georgia Tech’s budget for FY2017. He provided a summary of GT’s proposed budget to the BOR and what the BOR ultimately approved. The BOR approved the \$4 increase in the Transportation fee. See Attachment B.

3. **Consideration of Mandatory Fee for Student Center Re(in)novation**
 - Lindsay Bryant from the Student Center gave a presentation on the proposed Student Center Re(in)novation project and the results from the student referendum (posted on [Committee’s website](#)). The referendum vote by the student body was to add a fee not to exceed \$85 per semester and not to take effect until the building opens. Amanda Jones from Capital Planning and Space Management gave a brief presentation on the BOR process and timeline. Lindsay, Amanda, and Paul Strouts also answered questions from the committee.
 - **Action:** Jennifer Abrams made a motion to recommend to the President a new mandatory fee to go towards the Student Center Re(in)novation. The fee would not exceed \$85 per semester and would not be assessed until the building opens. The motion was seconded by Marc Canellas. The motion was carried 10-2, with all Undergraduate Students, Faculty, and Staff voting for fee. The Graduate Student vote was split 2-2. See the voting form in Attachment C.

4. **Adjournment** – The committee adjourned.

Attachment A – Attendance List

MSFAC MEETING ATTENDANCE	
FISCAL 2016 COMMITTEE TO CONSIDER FISCAL 2017 FEES	
Wednesday, April 20, 2016	
Member	Attendance
<u>Students (8 members)</u>	
Jennifer Abrams, Undergraduate Student Body President (UG)	Present
Anuraag Bahl, Vice President of Campus Services (UG)	Absent (voted by proxy)
Decker Onken, Vice President of Finance (UG)	Present
Jefferson Losse, Executive Vice President (UG)	Absent (voted by proxy)
Marc Canellas, Graduate Student Body President (G)	Present
Matthew Miller, Executive Vice President (G)	Present
Joy Kimmel, Treasurer (G)	Present
Thomas Gable, Vice President of Academic Affairs (G)	Present
<u>Faculty and Staff (4 members including 2 faculty and the Budget Director)</u>	
Jim Kirk, Exec Dir-Inst. Budget Planning & Administration (Co-Chair, MSFAC)	Present
<i>John Leonard - attending on behalf of</i> Laurence Jacobs, Associate Dean, College of Engineering	Present
<i>Steven Girardot - attending on behalf of</i> Colin Potts, Vice Provost for Undergraduate Education	Present
<i>David Moore - attending on behalf of</i> Stephanie Curry, Financial Mgr II, College of Sciences	Present
<u>Support to Committee:</u>	
Michael Cox, Institute Finance Support Team	
<u>Other Student and Staff in Attendance:</u>	
Lindsay Bryant, Amanda Jones, David Scripka, James Black, John M. Stein, Daniel Taylor,	
Kate Curnow, Paul Strouts	

Attachment B – Board of Regents Update

Georgia Tech's Requests to BOR Compared to Approvals		<u>April 15, 2016 Update</u>
Fiscal Year 2017		
<u>Revenue Requests</u>	<u>Requested</u>	<u>Approved</u>
<u>Tuition and Fees:</u>		
Undergraduate Tuition Increase	2% resident/5% non-resident	0% all tuition categories
Graduate Base Tuition Increase	0% requested	0% all tuition categories
Graduate Professional Tuition Differentials	requested for various categories	0% all tuition categories
Graduate Special Institutional Fee	further reduction of \$100	not approved
<u>Mandatory Fees:</u>		
Transportation Fee	- \$4 increase requested by President, as recommended by MSFAC	\$4 increase approved
Student Health Fee	- \$2 increase recommend by MSFAC was NOT recommended by President to BOR	no increase approved
<u>State Funding:</u>		
Enrollment-Based Formula Funding	90% of GT \$17.9M Earnings = \$16.2M	75% of Earnings = \$12.9M
Merit Pay Funding	75% of GT Cost = \$9.5M (of \$12.7M cost)	70% of Cost = \$8.8M
Fringe Benefit Increases (retirement and health)	75% of GT Cost = \$3.3M (of \$4.4M cost)	\$0 permanent funding approved*
* BOR approved \$940K in one-time funding for fringes		

Attachment C – Voting Form



Mandatory Student Fee Participation Form

In January 2010, the Board of Regents amended Section 7.3.2.1 of the Policy Manual to expand student involvement in the review of mandatory student fees. According to the amended policy:

Proposals submitted by an institution to increase mandatory student fees and proposals to create new mandatory student fees shall first be presented for advice and counsel to a committee at each institution composed of at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

All mandatory student fees collected by an institution shall be budgeted and administered by the president using proper administrative procedures, which shall include the advice and counsel of an advisory committee composed of at least fifty percent (50%) students, except in special circumstances when a general purpose fee is instituted system-wide by the Board of Regents. The committee shall include at least four students, who shall be appointed by the institution's student government association. Institutions and student government associations should make a concerted effort to include broad representation among the students appointed to the committee.

Mandatory student fees shall be used exclusively to support the institution's mission to enrich the educational, institutional, and cultural experience of students. All payments from funds supported by student mandatory fees shall be made according to approved business procedures and the appropriate business practices of the institution.

The policy, therefore, requires that:

- (1) The mandatory student fee request and budget for all mandatory student fees must be presented to an institutional committee.
- (2) 50% of the committee shall be students appointed by the student government association (minimum of four students).
- (3) The institutional committee shall serve in an advisory and counseling capacity.
- (4) Approval of the committee is NOT required for review of the fee request by the Board of Regents Central Office. However, no fee request will be reviewed without a completed and signed form.

Please complete this form for all mandatory student fees.

Institution: Georgia Institute of Technology		Name of Mandatory Fee: Re(in)novation Student Center					
Select Action: <input checked="" type="checkbox"/> New Fee <input type="checkbox"/> Fee Increase <input type="checkbox"/> Fee Decrease		New Fee Amount		\$95 (not to exceed)		<input checked="" type="checkbox"/> Budget Reviewed by Committee	
<input type="checkbox"/> No Change <input type="checkbox"/> Other (please specify)		Fee Inc./Dec.) Amount		\$0			
Committee Name: Mandatory Student Fee Advisory Committee		Vote Date: 4/20/2016			Vote Results		
	Name of Committee member	Affiliation (Faculty, Staff, Student)		Yes	No	Abstain	Absent
1	Jennifer Abrams - Undergraduate	Student		✓			
2	Anuraag Bahl - Undergraduate	Student		✓			
3	Decker Onken - Undergraduate	Student		✓			
4	Jefferson Losse - Undergraduate	Student		✓			
5	Marc Canellas - Graduate	Student		✓			
6	Matthew Miller - Graduate	Student			✓		
7	Joy Kimmel - Graduate	Student		✓			
8	Thomas Gable - Graduate	Student			✓		
9	Jim Kirk	Staff		✓			
10	Steven Girardot - Alternate	Faculty		✓			
11	John Leonard - Alternate	Faculty		✓			
12	David Moore - Alternate	Staff		✓			
	Total			10	2		

Signed: *Committee Chair*

Date

Chief Business Officer

Date