



**BOARD OF REGENTS OF  
THE UNIVERSITY SYSTEM OF GEORGIA**

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November 11, 2021

Presidents of the  
University System of Georgia  
270 Washington Street  
Atlanta, Georgia 30334

Dear Presidents,

During the 2021 legislative session, the Senate University Fees Study Committee was created to review the fees associated with the cost of postsecondary education and to make recommendations regarding potential changes. The University System of Georgia is a partner in this effort, and we are committed to this important work.

Student fees are a significant portion of the overall costs of attending college and the fees support a wide-ranging set of services and activities at our institutions. It is important for us to continuously examine the way these fees are assessed and to look for opportunities to advance both student affordability and transparency of these charges.

This letter outlines the expectations for your Fiscal Year 2023 fee requests.

1. New fee requests or increases to existing fees will not be considered for recommendation to the Board unless the institution demonstrates a pressing need for the new funds, and a strong business case, including the analysis of available reserves. To avoid cost increases to students, requesting a reduction to a mandatory fee to offset a requested increase to another is encouraged when possible.
2. New fees are strongly discouraged and should not be proposed unless there is a critical institutional need, evidence of overwhelming student support and a clear benefit to student success.
3. Fee increases needed to support PPV projects whose revenues are falling or expected to fall below levels to sustain those projects will be considered. A detailed business case and analysis must be presented.

As you prepare your fee requests, please continue to push in the direction of maintaining an affordable cost of attendance. As in the past, before requesting an increase, you should review all project costs, identify where efficiencies can be realized, explore other non-fee sources of revenue and examine the availability of reserves to sustain the project. You will need to provide a thorough explanation of other avenues explored as part of your justification for requesting an increase.

Your student fee committees should be engaged for advice and counsel while planning the Fiscal Year 2023 budget and service offerings for all fees, including those without a requested rate change. As you convene your committee(s), institution leadership and the Student Government Association should make a concerted effort to include broad representation (i.e. full-time, part-time and graduate students) among the students appointed to serve on your student fee committees.

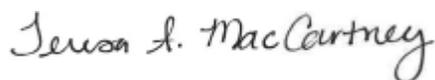
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All elective fees and special charges should also be reviewed with the same focus on affordability. Please look for ways to eliminate course fees by reducing the costs covered with these fees or by utilizing other fund sources. Additionally, you should refrain from creating any new elective fees unless there is a critical business reason for doing so.

We will be extending the fee request due dates by one month, until January 2022, in order to allow institutions more opportunity for review, analysis and engagement. Detailed instructions and templates will be distributed to Chief Business Officers under separate cover. All templates and supporting documentation must be submitted by the due date specified in those instructions.

The System Office continues our engagement with our executive and legislative branch partners to share ideas, address constituent concerns, and advocate for continued state support towards our affordability goals. Thank you for your continued leadership towards these efforts.

Sincerely,



Teresa McCartney  
Acting Chancellor, University System of Georgia

cc: Chief Business Officers  
Chief Academic Officers  
Tracey Cook  
Tristan Denley