

Mandatory Fees

September 2024

Table of Contents

- SGA and Student Participation
- Timeline
- Fee Rates and History
- BOR and GIT Policy and Procedures





SGA and Student Participation

SGA and Student Participation in the Mandatory Fee Process

The MSFAC provides advice and council to the President. Committee support is not required for fee requests to the BOR.

SGA

The UG and Grad SGA Presidents nominate 3 members each to serve on the Mandatory Student Fee Committee (MSFAC)

SGA Presidents serve (along with their 6 nominees) on the MSFAC to provide advice and council through discussion and vote on the fee rates and proposals

In the event of a new fee or increase greater than 20% the SGA is responsible for the campus wide referendum and education campaign

Student Fee Committee Members

The eight student MSFAC members are responsible for documenting that a campus wide fee education and outreach program has taken place to increase transparency and awareness of the fee setting process

Student members provide advice and council through discussion and vote on the fee rates and proposals

Student Body

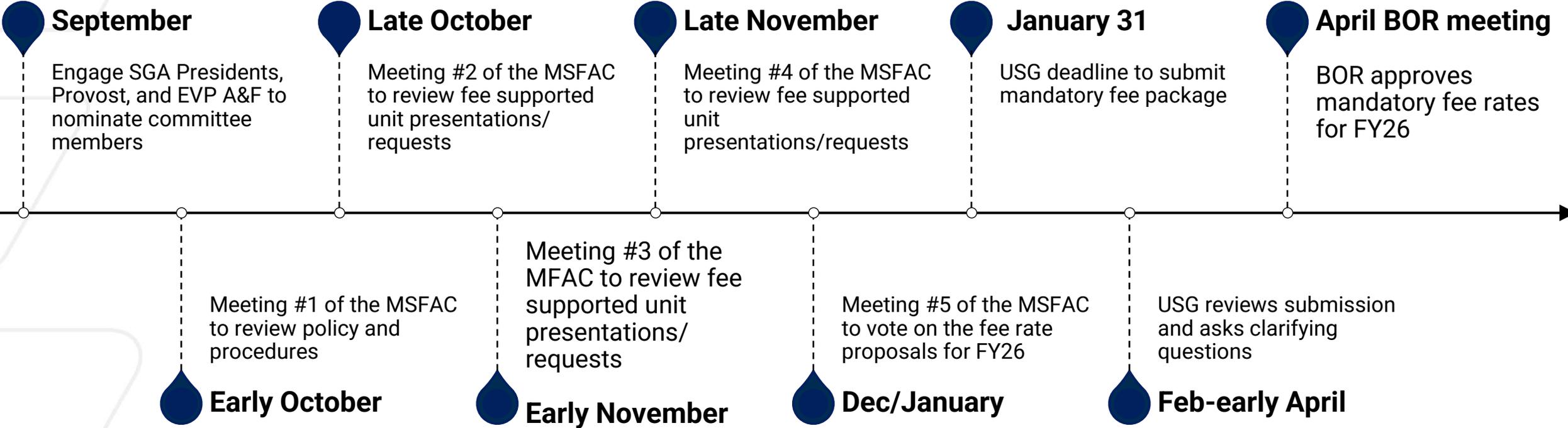
Receive education from the SGA on the MSFAC process and fee rates

Vote on new fees or fee increases greater than 20% in which a majority votes cast must be in favor of the fee increase.

Timeline



FY26 Mandatory Fee Cycle (Tentative)



Fee Rates and History



FY25 Georgia Tech Mandatory Fees – Fall and Spring

Georgia Tech Mandatory Fees	<4 Credit Hours	4+ Credit Hours
Transportation	\$99	\$99
Technology	107	107
Student Activity	n/a	52
Campus Recreation	n/a	51
Campus Center Operations	n/a	32
Health	n/a	172
Athletic	n/a	127
Student Recreation Facility (debt service on Campus Rec Ctr)	n/a	54
Campus Center Facility Fee (debt service on Student Center)	n/a	79
Total - Atlanta Campus Fees	\$206	\$773
Online Learning Fee (online programs only; excludes OMS)	\$107	\$440

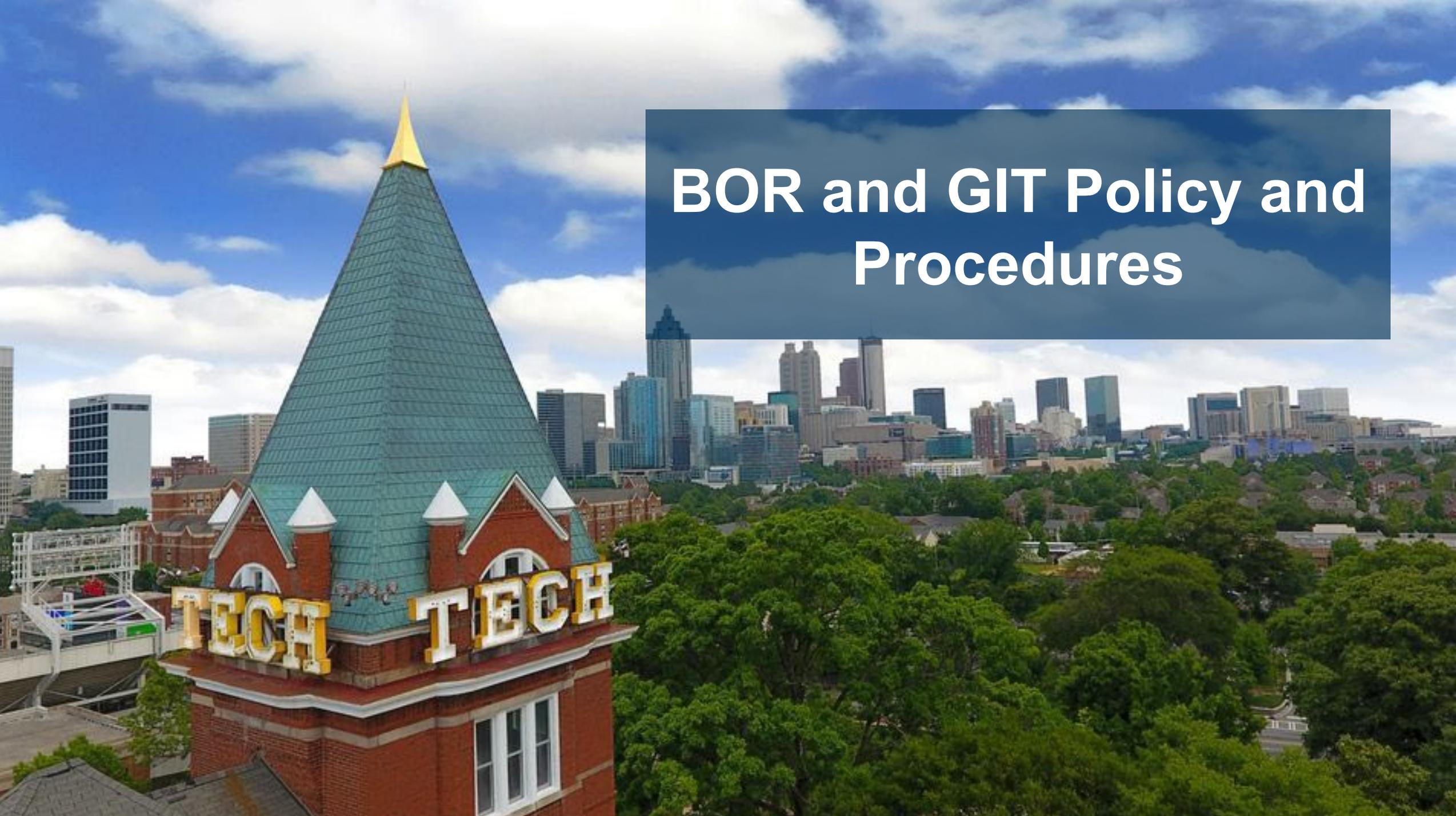
5 Year History of Georgia Tech's Mandatory Fees – Fall and Spring

Georgia Tech Mandatory Fees:	FY21	FY22	FY23	FY24	FY25	5-Year \$ Change	5-Year % Change
Transportation	\$85	\$85	\$85	\$85	\$99	\$14	16.5%
Technology	107	107	107	107	107	-	0.0%
Student Activity	40	40	40	40	52	12	30.0%
Campus Recreation	51	51	51	51	51	-	0.0%
Campus Center Operations	32	32	32	32	32	-	0.0%
Health	172	172	172	172	172	-	0.0%
Athletic	127	127	127	127	127	-	0.0%
Student Recreation Facility (debt service on Campus Rec Ctr)	54	54	54	54	54	-	0.0%
Campus Center Facility Fee (debt service on Student Center)	85	85	85	85	79	(6)	(7.1%)
Total - Atlanta Campus Fees	\$753	\$753	\$753	\$753	\$773	\$20	2.7%
Online Learning Fee (online programs only; excludes OMS)					\$440		

Notes:

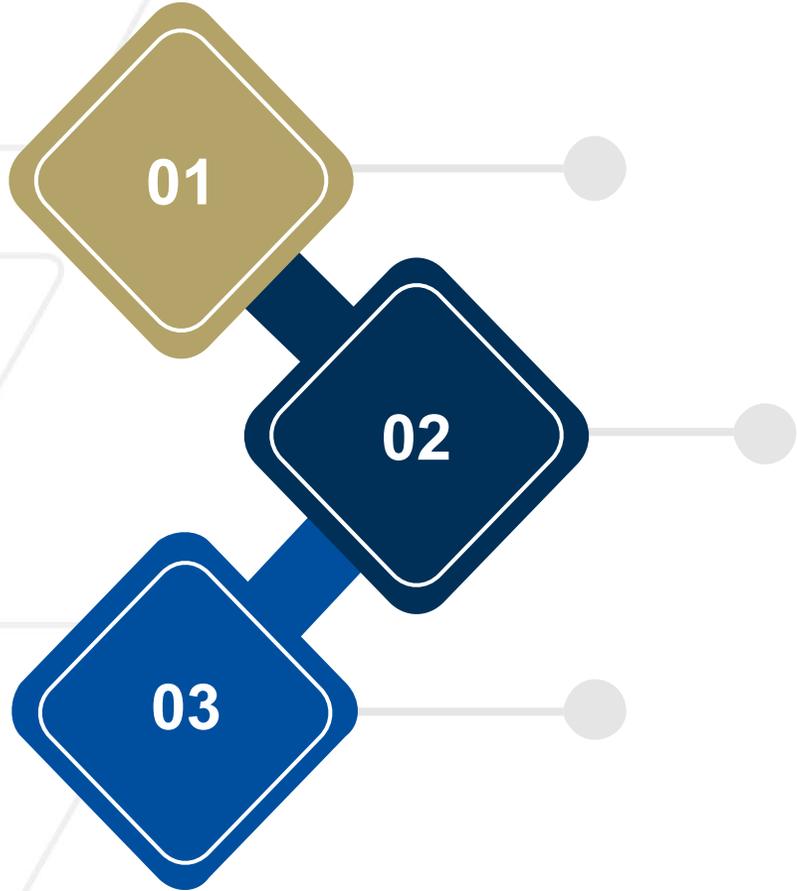
The BOR imposed the Online Learning Fee for students in online programs in FY25. Online Masters at Scale program are exempt from this fee due to the separately approved tuition and fee rates approved by the BOR

The Special Institutional Fee, instituted by the BOR in 2009 for \$544 per semester for undergrads and \$344 per semester for graduate students to help mitigate budget cuts and maintain quality was sunset in FY23.



BOR and GIT Policy and Procedures

Policy and Procedures | Overview



BOR Policy 7.3.2

- Defines "mandatory student fees"
- Requires Mandatory Student Fee committee

BOR Procedure 8.3.2

- Refines procedure around mandatory fee committee process.

Georgia Tech Policy – Mandatory Student Fee and Budget Review

- Outlines Mandatory Student Fee Advisory Committee (MSFAC) membership, process, and requested data

BOR Policy 7.3.2.1 Mandatory Student Fees

- “Mandatory student fees” are defined as fees that are assessed to all students, all undergraduate students, or all full-time undergraduate students on one or more campuses of a USG institution.
- Purposes and rates for all mandatory fees shall be approved by the Board of Regents to become effective the following fall semester.
- All mandatory student fees collected by the institution, as well as any proposals to increase or create a mandatory student fee or to change the purpose of an existing mandatory student fee, shall be proposed and administered by the President of the institution and presented to an advisory committee composed of at least 50 percent students for advice, council, and a vote prior to the institution submitting the request to the Board of Regents.
- The advisory committee must include at least four students and institutions and Student Government Associations should make a concerted effort to include broad representation among the students appointed to the advisory committee.

BOR Procedures Manual 8.3.2 Mandatory Fees

- Institutions must submit a fee request package. Each fee request package includes the following:
 - Summary of fee requests including revenue
 - Detail of revenue projection for each mandatory fee
 - Financial data form with actual and projected revenues and expenditures
 - Mandatory fee participation form (records vote by individual member of the mandatory fee committee)
- The Board of Regents does not require approval of the request by the committee

BOR Procedures Manual 8.3.2 Mandatory Fees cont.

- Procedures manual revisions in 2022 require:
 - A single fee committee per institution
 - Two-year terms for committee members, where possible
 - Committees must include broad representation and are to include at least one part-time student, one fully online student, and one graduate student, if applicable.
 - Committee nominations may come from Undergraduate SGA, Graduate SGA, and the Administration. A majority of student members must be nominated by student government.
 - Institutions must document that a campus wide fee education and outreach program has taken place prior to fee committee meetings to increase transparency and awareness of the fee setting process.
 - Any proposals for new fees or for increasing any existing individual fee by 20% or more will require the institution to conduct a campus wide student referendum in which a majority votes cast must be in favor of the fee increase. This requirement is waived for proposed increases required for debt service coverage.

Georgia Tech Policy – Mandatory Student Fee and Budget Review

- The Mandatory Student Fee Advisory Committee (MSFAC) shall be composed of 12 voting members:
 - Eight students appointed by the Graduate and Undergraduate Presidents of the Student Government Associations (SGA);
 - Two faculty members appointed by the Provost;
 - The Executive Director, Institute Budget Planning and Administration (IBPA), or his/her appointee (permanent member of the committee);
 - One additional staff member appointed by the Executive Vice President, Administration and Finance (EVP A&F).
- The committee is co-chaired by one of the eight student members appointed by the SGA Presidents and by the Executive Director, IBPA
- Faculty and staff members serve two year years
- Four student members shall serve overlapping two year terms, while the remaining students serve one year terms

Georgia Tech Policy – Mandatory Student Fee and Budget Review cont.

- Each mandatory fee request submission shall include the following documents for review by the Committee:
 - Overview of the fee, including the following: (a) current and proposed fee levels, (b) the previous year's revenue generated, (c) the fee review/advisory organization, and (d) the current uses of the revenue
 - All required BOR forms, including the fee request form, financial data form, and detail of revenue projection
 - Presentation that includes the following:
 - Detailed description of services provided, separated by services that (i) are funded by the respective fee, (ii) could be funded by the respective fee but currently are funded otherwise, and (iii) can not be funded by the respective fee
 - Most recent utilization data, if possible, separated by (i) undergraduate students, (ii) graduate students, and (iii) non-students
 - Budget summary for the current and following fiscal year
 - Fee increase request, if appropriate, with a description of how the students will benefit from the increase and the impact if the increase is not approved
 - If there was a fee increase for the current year, how the new funding is being used, compared to the proposal to the prior year's Committee
 - How the program has either generated cost savings or additional revenue outside of the student fee and, if requested by the Committee, how the program would absorb a reduction in the student fee;
 - Evidence of students' satisfaction in the services provided by the unit, if possible, separated by (i) undergraduate students and (ii) graduate students.
 - Proposals for new fees or for increasing any existing fee by 20% or more will require the institution to conduct a campus-wide student referendum in which a majority votes cast must be in favor of the fee increase. This requirement is waived for proposed increases required for debt service coverage.



Thank you!