

University System of Georgia

Mandatory Fee Detail & Request Form

Fiscal Year 2026

Instructions: Complete the grey and blue fields. List the PPV project ID and title for the PPV field. Hover over the blue cells for guiding questions or instructions intended to assist in completing your narrative responses.

Institution Name:	Georgia Institute of Technology
Preparer Name & Email:	Edo Diabaka edo.diabaka@studentlife.gatech.edu
Name of Fee:	Student Activity Fee
New or Existing?	Existing
Fund:	FD13000
Revenue Department(s):	Student Organization Finance Office
Revenue Account(s):	408100
PPV Projects Supported:	
Webpage w/ Public Information	http://www.budgets.gatech.edu/mResources/MSFAC

Description of Fee Purpose:

The Student Government Association administers the Student Activity Fee. The fee funds various student organizations that benefit students and registered student organizations such as SGA, ORGT, Student Publications, WREK Radio, DramaTech, sports clubs, cultural clubs, and special interest groups. It also benefits the department by directly supporting student organizations such as the Student Organizations Finance Office, Student Engagement, and Student Center. Student Organizations Funding includes personal service expenses, travel, and operating supplies and equipment. The Student Activity Fee was increased from \$40 per semester in FY2024 to \$52 in FY2025. This increase was approved to accommodate increasing funding requests and depleting reserves.

Description of Students Charged:

Atlanta Campus Undergraduates and Graduates with 4+ credit hours
What student groups are eligible for a waiver? Dual Enrollment (MOWR) & Military. Online students pay only the technology fee.
How many waivers were provided in Fall 2022? 1,654
Is the fee assessed during the summer semester? Yes, 50% of Fall and Spring ($\$52 * 50\% = \26).

Campus Specific Assessment:

Student taking 4 credit hours or more are assessed the Student Activity Fee

Description of Student Fee Committee:

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Describe the make-up of the student fee committee(s) at your institution. How are individuals selected for the committee? Were part-time students and/or graduate students represented? Are there different committees for individual fees or campuses? When did the committee meet for the FY26 cycle and are any additional meetings planned? Include in your submission any documents provided to the student fee committee.

The Georgia Institute of Technology Mandatory Student Fee Advisory Committee (“Committee”) is created to implement the provisions of Board of Regents Policy 7.3.2.1 and thereby to ensure student input on changes to mandatory student fees. The Committee shall make recommendations to the President on changes to existing mandatory student fees or on any new mandatory fees. Fees considered by the Committee shall exclude elective fees that are paid by the students who choose to receive specific services. “Mandatory student fees” are defined in the Board of Regents' Policy manual as follows: “... fees that are assessed to all students, all undergraduate students, or all full-time undergraduate students on one or more campuses of a USG institution.”

The Committee shall be composed of twelve voting members selected as follows:

- *Eight students appointed by the Graduate and Undergraduate Presidents of the Student Government Associations (SGA);
- *Two faculty members appointed by the Provost;
- *The Executive Director, Institute Budget Planning and Administration (IBPA), or his/her appointee (permanent member of Committee);
- *One additional staff member appointed by the Executive Vice President, Administration and Finance (EVP A&F).

Institution Name: Georgia Institute of Technology

Name of Fee: Student Activity Fee

FY 2025 Fee Amount:	\$52	Incremental Change Proposed:	-\$8
Proposed FY 2026 Fee Amount:	\$44	Percent Change Proposed:	-15.4%
FY24 Revenue	\$2,352,749		
FY24 Expenditures	\$2,861,887	FY24 % of Revenue Expended:	121.6%
FY24 Unrestricted Fund Balance	\$1,365,499		

Description of Financial Trends:

The expenses keep increasing due to the increase in the number of new student organizations and price increases.

Description of Reserve Balance:

The current reserves balance funds unexpected expenses as well as those that can not be funded in the budget. The reserves are a cumulation of all unused prior years' funds. The reserves have been committed as follows: \$285,861 to Mental Health Initiatives, \$200,000 to Institute required reserves, \$160,000 to SGA internal reserves, \$75,000 to Capital Equipment Repair and Maintenance, and the rest to be distributed during the bill process.

Justification for Requested Rate Change and Planned Usage:

NA

Description of Additional Student Engagement:

NA

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Georgia Institute of Technology
Student Activity Fee

The credit hour tiers below are examples. Modify the rows based on the number of different rates assessed under your institutional fee pro-ration policy. Please contact the system office if you would like help modifying this worksheet to meet your requirements.

Fall 2024 through Summer 2025 Revenue Projections

	FY 2025 Fee Rate	Projected FY25 Student Count	Projected FY25 Fee Waivers	Projected FY25 Revenue
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Fall Semester

Full-time	\$52	19,613	5	\$1,019,616
9-12 credit hours	\$52	6,082	4	\$316,056
5-8 credit hours	\$52	1,016	2	\$52,728
0-4 credit hours	\$52	123	1	\$6,344
Fall Semester Total		26,834	12	\$1,394,744

Spring Semester

Full-time	\$52	18,436	5	\$958,423
9-12 credit hours	\$52	5,717	4	\$297,080
5-8 credit hours	\$52	955	2	\$49,558
0-4 credit hours	\$52	116		\$6,012
Spring Semester Total		25,224	11	\$1,311,074

Summer Semester

Full-time	\$26	2,588		\$67,288
9-12 credit hours	\$26	1,433		\$37,258
5-8 credit hours	\$26	1,863		\$48,438
0-4 credit hours	\$26	206		\$5,356
Summer Semester Total		6,090	0	\$158,340

Fiscal Year Total		58,148	23	\$2,864,158
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Fall 2025 through Summer 2026 Revenue Projections

	Proposed FY 2026 Fee Rate	Projected FY26 Student Count	Projected FY26 Fee Waivers	FY26 Revenue without rate change	FY26 Revenue with rate change	Incremental Revenue from Rate Change
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Fall Semester

Full-time	\$44	19,809	5	\$1,029,815	\$871,382	(\$158,433)
9-12 credit hours	\$44	6,143	4	\$319,219	\$270,108	(\$49,111)
5-8 credit hours	\$44	1,026	2	\$53,256	\$45,063	(\$8,193)
0-4 credit hours	\$44	124	1	\$6,408	\$5,422	(\$986)
Fall Semester Total		27,102	12	\$1,408,698	\$1,191,975	(\$216,723)

Spring Semester

Full-time	\$44	18,621	5	\$968,010	\$819,086	(\$148,925)
9-12 credit hours	\$44	5,774	4	\$300,053	\$253,891	(\$46,162)
5-8 credit hours	\$44	965	2	\$50,055	\$42,354	(\$7,701)
0-4 credit hours	\$44	117		\$6,072	\$5,138	(\$934)
Spring Semester Total		25,476	11	\$1,324,190	\$1,120,469	(\$203,722)

Summer Semester

Full-time	\$22	2,614		\$67,961	\$57,505	(\$10,456)
9-12 credit hours	\$22	1,447		\$37,631	\$31,841	(\$5,789)
5-8 credit hours	\$22	1,882		\$48,922	\$41,396	(\$7,527)
0-4 credit hours	\$22	208		\$5,410	\$4,577	(\$832)
Summer Semester Total		6,151	0	\$159,923	\$135,320	(\$24,604)

Fiscal Year Total		58,729	23	\$2,892,811	\$2,447,764	(\$445,048)
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Information Item: Waiver Impact

FY25 Lost Revenue from Waivers	FY26 Lost Revenue from Waivers (before rate change)	FY26 Lost Revenue from Waivers (with rate change)
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\$260	\$260	\$220
\$208	\$208	\$176
\$104	\$104	\$88
\$52	\$52	\$44
\$624	\$624	\$528

\$260	\$260	\$220
\$208	\$208	\$176
\$104	\$104	\$88
\$0	\$0	\$0
\$572	\$572	\$484

\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0

\$1,196	\$1,196	\$1,012
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Fiscal Year 2026
Georgia Institute of Technology
Student Activity Fee

Instructions: Report ACTUALS ledger detail only. Include all fiscal year activity (i.e. do not filter on Bud Ref). The report should reflect the most accurate financial projection, to include planned surplus or deficit. It is not necessary to balance revenue and expense.

	Account Code Mapping	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Projected	FY26 Projection without rate change	FY26 Projection with rate change	FY26 Incremental requested fee change
REVENUE								
<i>Student Fees</i>								
	40xxxx							
Mandatory Fee Revenue (net of waivers)		1,926,962	2,022,979	2,118,737	2,864,158	2,892,811	2,447,764	-445,048
Non-Mandatory Student Fees							0	
Online Learning Fee Revenue (net of waivers)					54,831	55,349	769,937	714,588
<i>Sales & Services</i>								
Sales & Services	441xxx, 449xxx							0
Fines	442xxxx							0
Housing Rental Income	4511xx							0
Other Rental Income	4512xx							0
Advertising Revenue	4521xx							0
Commissions - Outsourced Operations	452101, 452201							0
Food Services Sales	4522xx							0
Athletic Camps, Conference, Programs	4526xx							0
Royalties/License Revenue	4528xx							0
Other Sales	452xxx except otherwise listed							0
Health Services	454xxx							0
Other Sales & Services	44xxxx or 45xxxx not otherwise listed							0
<i>Miscellaneous Revenues</i>								
Other Miscellaneous Revenues	47xxxx							0
Gifts	485xxx							0
Other Income	4xxxxx not otherwise listed	-33,577	119,674	234,012				
Total Revenue		\$1,893,385	\$2,142,653	\$2,352,749	\$2,918,989	\$2,948,160	\$3,217,701	\$269,540
EXPENDITURES								
<i>Personal Services</i>								
Salaries - Faculty/Staff	51xxxx-53xxxx, except 523xxx to 525xxx	57,557	59,436	56,891	61,813	61,813	61,813	
Salaries - Students	523xxx-524xxx	5,300	51,615	55,964	55,964	55,964	55,964	
Salaries - Casual Labor	525xxx		3,257	7,158	7,158	7,158	7,158	
Fringe Benefits	55xxxx,56xxxx	6,197	18,887	19,000	19,500	19,500	19,500	
Allocated Personal Services	59xxxx							0
<i>Travel</i>								
Travel - Employee	64xxxx		53,288	66,183	68,830	71,584	71,584	
Travel - Non-Employee	65xxxx	59,754	159,389	162,036	168,517	175,258	175,258	
Allocated Travel	698xxx							0
<i>Operating Supplies and Expenses</i>								
Purchases for Resale/Cost of Goods Sold	702xxx-703xxx							0
Motor Vehicle Expense	712xxxx			18,920	19,677	20,464	20,464	
Supplies & Materials	714xxx	764,397	1,130,516	1,155,375	1,144,493	1,137,666	1,137,666	
Repairs and Maintenance	715xxx except 715200	5,836	9,031	10,110	10,514	10,935	10,935	
Repair & Rehabilitation Reserve Contribution	715200				0	0	0	
Utilities	717xxxx				0	0	0	
Rental Payments (Non-Real Estate)	719xxx	83,364	60,035	150,356	156,370	162,625	162,625	
Insurance	720xxx				0	0	0	
Software	733xxxx				0	0	0	
Publications and Printing	742100	42,931	85,899	65,010	67,610	70,315	70,315	
Equipment (Small Value)	743xxx-744xxx	923	20,940	7,803	8,115	8,440	8,440	
Real Estate/Authority Lease Rental	748xxx				0	0	0	
Per Diems & Fees	751xxx-752xxx	272,052	361,561	330,214	343,423	357,159	357,159	
Contracted Services	753xxx	207,211	125,699	160,138	166,544	173,205	173,205	
Telecommunications	771xxx	316	331	1,117	1,162	1,208	1,208	
Scholarships	78xxxx except 781180 and 783xxx				0	0	0	
Other Grant Expense	781180				0	0	0	
Stipends	783xxx		3,000		0	0	0	
Other Operating Expenses	727xxx & other 7xxxxx not listed	247,892	493,048	539,280	560,851	583,285	583,285	
Allocated Operating Expenses	798xxx	4,760	28		0	0	0	
<i>Equipment/Capital Outlay</i>								
Lease/Purchase - Principal	8181xx, 8183xx							0
Lease/Purchase - Interest	8182xx, 8184xx							0
Motor Vehicle Purchase	8411xx	5,200	22,527	42,414	44,111	45,875	45,875	
Equipment Purchase	8431xx, 8433xx		109,667	13,918	14,475	15,054	15,054	
Land and Land Improvements	8501xx							0
Building and Facilities Renovation & Improvement	860xxx, 870xxx							0
Other Capital	8xxxxx not otherwise listed							0
Total Expenditures		\$1,763,690	\$2,768,154	\$2,861,887	\$2,919,127	\$2,977,508	\$2,977,508	\$0
Beginning Net Assets and Reserves (July 1)	3xxxx	2,862,571	2,992,266	2,086,985	1,576,454	1,576,316	1,576,316	1,546,969
Surplus/(Deficit) from above schedule		129,695	-625,501	-509,138	-138	-29,348	240,192	269,540
Transfer (to) or from other sources	9xxxx							
Final Net Assets and Reserves (June 30)		\$2,992,266	\$2,086,985	\$1,576,454	\$1,576,316	\$1,546,969	\$1,816,509	\$1,816,509
Instructions: Break out the final net assets as of the end of each fiscal year using the rows below. Row 77 and 84 should tie.								
Reserved for Renewal & Replacement	323100							
Capital Liability Reserve Fund	329600	210,955	210,955	210,955	210,955	210,955	210,955	
Other Unrestricted Net Assets (Including encumbrance reserve)	3xxxxx not otherwise listed	2,781,311	1,876,030	1,365,499	1,310,530	1,225,834	1,225,834	1,228,117
Total Net Assets and Reserves		\$2,992,266	\$2,086,985	\$1,576,454	\$1,521,485	\$1,436,789	\$1,436,789	\$1,228,117