## University System of Georgia Mandatory Fee Detail & Request Form Fiscal Year 2020

Instructions: Complete the grey and blue fields. List the PPV project ID and title for the PPV field. The text within the blue cells are guiding questions intended to assist in completing your narrative responses. Please overwrite the current data in these cells with your responses.

Institution Name:	Georgia Institute of Technology						
Preparer Name & Email:	Perry Kchao perry.kchao@crc.gatech.edu (404) 385-6771						
Name of Fee:	Recreation/Facility Fee						
New or Existing?	Existing						
Type of Fee:	Facility						
Fund:	13091						
Revenue Department(s):	550						
Revenue Account:	408121-408127; 408108						
PPV Projects Supported:	Yes						
Description of Fee Purpose:							
This fee go towards the debt service portion of the overall debt service.	e of the campus Recreation F	acility and has been in place for the last 10 years. Thi	s fee supports a				
\$36 for Summer semester. Description of Student Engageme	nt:	ergrad and grad students at \$54 for Fall and Spring ser					
	o						
	Georgia Institute of Techno	logy					
Name of Fee:	Recreation/Facility Fee						
FY 2019 Fee Amount:	\$54	Incremental Change Proposed:	\$0				
Proposed FY 2020 Fee Amount:	\$54	Percent Change Proposed:	0.0%				
FY18 Revenue	\$2,472,123						
FY18 Expenditures	\$2,472,123	FY18 % of Revenue Expended:	100.0%				
FY19 Unrestricted Fund Balance	\$0						
Description of Financial Trends: Revenue projection for FY20 is \$2,5	18,112 and it is 1.3% higher	than FY19.					

Description of Personal Services and Travel:

I.d

## Justification for Increase and Planned Usage:

Only fill out this section if an increase is being requested. Refer to the Chancellor's letter from 9/20/18 when completing your document:

- 1. New fee requests or increases to existing fees will not be recommended to the Board unless the institution
- presents a detailed business case, including analysis of available reserves.
- 2. New fees are strongly discouraged and should not be proposed unless there is overwhelming student support and a clear benefit to student success.
- 3. Fee increases needed to support PPV projects whose revenues are falling or expected to fall below levels to sustain those projects may be considered, however, before requesting an increase you should:
  - a. review all project costs and processes to identify where efficiencies can be realized and expenses reduced;
  - b. explore other sources of revenue, besides fee revenue, to compensate for any actual or anticipated revenue shortage;
  - c. determine the availability of reserves to sustain project; and
  - d. evaluate the project plan to determine whether revisions to the plan to meet the lower revenues levels or estimates are feasible.
- 4. Consideration may be given to institutions to allow for the reallocation of fees, if the overall mandatory fee level remains neutral. Institutions must still demonstrate why an increased fee is critical, even if the increase is offset elsewhere.

Mandatory Fee Detail & Request Form Fiscal Year 2020 Georgia Institute of Technology Recreation/Facility Fee

explained on the summary tab). The credit hour tiers below are examples. Modify the rows based on the number of different rates assessed under your institutional fee policy.

Projection of Fee	FY 2018 Fee	FY 2019 Fee	Proposed FY	Projected EV19	Projected FY20	FY20 Revenues	FY20 Incremental	FY20 Projection
Instances and Revenues	Rate	Rate	2020 Fee Rate	Fee Instances	Fee Instances	without increase	Fee Increase	with increase
instances and Revenues	Rate	Rate	2020 Fee Rale	ree instances	reemstances	without increase	ree increase	with increase
Fall Semester								
Full-time	\$54	\$54	\$54	15,473	15,628	843,897	0	843,897
9-12 credit hours	\$54	\$54	\$54	5,259	5,312	286,826	0	286,826
5-8 credit hours	\$54	\$54	\$54	974	984	53,122	0	53,122
0-4 credit hours	\$54	\$54	\$54	527	532	28,743	0	28,743
Fall Semester Total				22,233	22,455	\$1,212,588	\$0	\$1,212,588
Spring Semester	ćr 4	ćr 4	ćr 4	12 771	12.000	751 055		
Full-time	\$54	\$54	\$54	13,771	13,908	751,055		751,055
9-12 credit hours	\$54	\$54	\$54	4,680	4,727	255,270		255,270
5-8 credit hours	\$54	\$54	\$54	867	876	47,278	0	47,278
0-4 credit hours	\$54	\$54	\$54	469	474	25,580		25,580
Spring Semester Total				19,787	19,985	\$1,079,183	\$0	\$1,079,183
Summer Semester								
Full-time	\$36	\$36	\$36	2,157	2,179	78,429	0	78,429
9-12 credit hours	\$36	\$36	\$36	1,444	1,458	52,504	0	52,504
5-8 credit hours	\$36	\$36	\$36	2,440	2,464	88,718	0	88,718
0-4 credit hours	\$36	\$36	\$36	184	186	6,690	0	6,690
Summer Semester Total				6,225	6,287	\$226,341	\$0	\$226,341
Fiscal Year Total				48,245	48,727	\$2,518,112	\$0	\$2,518,112

## Mandatory Fee Detail & Request Form Fiscal Year 2020 Georgia Institute of Technology Recreation/Facility Fee

Instructions: Report ACTUALS ledger detail only. Include all fiscal year activity (i.e. do not filter on Bud Ref). The report should reflect the most accurate financial projection, to include planned surplus or deficit. It is not necessary to balance revenue and expense.

	EV 2017 Actuals	EV 2018 Actuals	EV 2010 Projected	FY20 Projection without increase	FY20 Incremental	FY20 Projection
REVENUE	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Projected	without increase	Fee Increase	<u>with</u> increase
Student Fees						
Mandatory Fee Revenue	2 442 496	2 /72 122	2,500,000	2,518,112	0	2 510 112
Less: Allowances, Waivers, Etc.	2,442,486	2,472,123	2,500,000	2,516,112	0	2,518,112
Non-Mandatory Student Fees Sales & Services						(
Fines						(
Housing Rental Income						
Other Rental Income						(
Meal Plan Sales						(
Other Food Service Sales						(
Athletic Ticket Sales						(
Game Guarantees						(
Athletic Camps						(
Other Athletic Revenue						(
Health Services						
Non-Student Parking & Transportation						(
Advertising Revenue						(
Commissions						(
Bookstore & Gift shop Sales						(
Other Sales & Services						(
Miscellaneous Revenues						L. L
Gifts						ſ
Other Miscellaneous Revenues						(
Total Revenue	\$2,442,486	\$2,472,123	\$2,500,000	\$2,518,112	\$0	\$2,518,112
	<i>Ş</i> 2,442,400	<i>Ş</i> 2,472,123	\$2,500,000	<i>\$2,510,112</i>	γu	72,510,111
EXPENDITURES						
Personal Services						
Salaries - Faculty/Staff						(
Salaries - Students						(
Fringe Benefits						(
Allocated Personal Services						(
Travel						
Travel - Employee						(
Travel - Non-Employee						(
Operating Supplies and Expenses						
Purchases for Resale/Cost of Goods Sold						(
Supplies & Materials						(
Repairs and Maintenance	225,563	85,776	51,271	51,271		51,271
Utilities						(
Rental Payments (Non-Real Estate)						(
Insurance	73,887	77,224	70,000	70,000		70,000
Software						(
Equipment (Small Value)						(
Real Estate/Authority Lease Rental						(
Per Diems & Fees						(
Contracted Services						(
Telecommunications						(
Scholarships						(
Other Operating Expenses				18,112		18,112
Allocated Operating Expenses						(
Equipment/Capital Outlay						
Lease/Purchase - Principal	1,026,975	1,193,639		1,259,495		1,259,495
Lease/Purchase - Interest	1,067,493	1,115,485	1,119,234	1,119,234		1,119,234
R&R Reserve Contribution						(
Motor Vehicle Purchase						(
Equipment Purchase						(
Building and Facilities Improvements						(
Total Expenditures	\$2,393,918	\$2,472,123	\$2,500,000	\$2,518,112	\$0	\$2,518,112
Beginning Net Assets and Reserves (July 1)	0	0	0	0	0	(
Surplus/(Deficit) from above schedule		0	0	-	0	(
Transfer to or from other sources						
			\$0			

Instructions: Break out the final net assets as of the end of each fiscal year using the rows below. Row 72 and 79 should tie.

Reserved for Renewal & Replacement						
Capital Liability Reserve Fund						
Other Unrestricted Net Assets						
(including encumbrance reserve)						
Total Net Assets and Reserves	\$0	\$0	\$0	\$0	\$0	\$0