

**University System of Georgia**  
**Mandatory Fee Detail & Request Form**  
**Fiscal Year 2024**

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**Instructions:** Complete the grey and blue fields. List the PPV project ID and title for the PPV field. Hover over the blue cells for guiding questions or instructions intended to assist in completing your narrative responses.

<b>Institution Name:</b>	Georgia Institute of Technology
<b>Preparer Name &amp; Email:</b>	Perry Kchao perry.kchao@crc.gatech.edu
<b>Name of Fee:</b>	CRC Operations Fee
<b>New or Existing?</b>	Existing
<b>Fund:</b>	FD13000
<b>Revenue Department(s):</b>	550, 643,645, 646
<b>Revenue Account(s):</b>	408100 - 104, 4
<b>PPV Projects Supported:</b>	Yes
<b>Webpage w/ Public Information</b>	<a href="http://www.budgets.gatech.edu/mResources/MSFAC">http://www.budgets.gatech.edu/mResources/MSFAC</a>

**Description of Fee Purpose:**

The purpose of the CRC Operations Fee is to support the operations of the Campus Recreations Center (CRC). This includes Aquatics facilities, state-of-the-art fitness center, fitness programs, competitive sports and outdoor programs for Georgia tech students and Faculty and Staff. A ten-year analysis of the CRC turnstile data indicates a significant impact on the 1st year retention rates and the 5 and 6-year graduation rates for both undergraduate and graduate students at Georgia Tech.

**Description of Students Charged:**

Fee is required of students taking 4 or more hours for both undergrad and grad students. MOWR - Move On When Ready is a high school college dual enrollment program. Students enrolled in this program are eligible for a waiver. Fee is assessed during summer semester and the institution does not pro-rate fees based on credit hours.

**Campus Specific Assessment:**

Mandatory fee for the Campus Recreations Center is \$51. For each fee there is an advisory committee that provides advice to each organization funded by that fee. These are the following: Athletic Advisory Committee, Health Services Advisory Committee, Parking and Transportation Advisory Committee, and Technology Fee Advisory Committee. Only assessed on the Atlanta Campus.

**Description of Student Fee Committee:**

Several mandatory fee meetings will be held and the student body is informed. This will take place before the student committee vote. This is an addition to the student advisory committee meetings held through out the year.

# Mandatory Fee Detail & Request Form

## Fiscal Year 2024

**Institution Name:** Georgia Institute of Technology

**Name of Fee:** CRC Operations Fee

**FY 2023 Fee Amount:** \$51

**Incremental Change Proposed:** \$0

**Proposed FY 2024 Fee Amount:** \$51

**Percent Change Proposed:** 0.0%

**FY22 Revenue** \$3,972,029

**FY22 Expenditures** \$3,173,549

**FY22 % of Revenue Expended:** 79.9%

**FY22 Unrestricted Fund Balance** \$2,335,783

### Description of Financial Trends:

A few of the CRC program areas are still seeing the effects of the pandemic. This includes student hiring and program delivery. With our student staffing and full-time staffing getting back to pre-pandemic levels we expect our expenses will return to similar levels of 2019. We also expect our program registrations to see similar return, but likely not all the way back to 2019 levels. We instituted student wage increase in December of 2021. This increase in wages was made to remain competitive on campus. Additionally we need to stay competitive in the Atlanta market for full-time staff so we keep turnover levels low, employee feel valued and they feel they can support their families.

### Description of Reserve Balance:

CRC 10 year Capital Plan indicated spending \$453K for van replacement and cold plunge pool from the reserve balance over the next 5 years. Other projects where reserve funds required include elevator modernization for both freight and passenger, fire alarm systems, and HVAC renovations.

### Justification for Requested Rate Change and Planned Usage:

### Description of Additional Student Engagement:

Several mandatory fee meetings will be held and the student body is informed. This will take place before the student committee vote. Eight students appointed by the Presidents of the Student Government Association (normally both SGA presidents of are members of the Committee and one student is designated as the committee co-chair)

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Georgia Institute of Technology

CRC Operations Fee

The credit hour tiers below are examples. Modify the rows based on the number of different rates assessed under your institutional fee pro-ration policy. Please contact the system office if you would like help modifying this worksheet to meet your requirements.

**Fall 2022 through Summer 2023 Revenue Projections**

	FY 2023 Fee Rate	Projected FY23 Student Count	Projected FY23 Fee Waivers	Projected FY23 Revenue
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**Fall Semester**

Full-time	\$51	17,376	6	\$885,870
9-12 credit hours	\$51	6,166	7	\$314,109
5-8 credit hours	\$51	1,204	87	\$56,967
0-4 credit hours	\$51	671	577	\$4,794
<b>Fall Semester Total</b>		<b>25,417</b>	<b>677</b>	<b>\$1,261,740</b>

**Spring Semester**

Full-time	\$51	15,465	4	\$788,493
9-12 credit hours	\$51	5,488	4	\$279,671
5-8 credit hours	\$51	1,072	150	\$47,000
0-4 credit hours	\$51	597	597	\$0
<b>Spring Semester Total</b>		<b>22,621</b>	<b>755</b>	<b>\$1,115,163</b>

**Summer Semester**

Full-time	\$26	2,310		\$60,060
9-12 credit hours	\$26	1,226		\$31,876
5-8 credit hours	\$26	1,761		\$45,786
0-4 credit hours	\$26	150		\$3,900
<b>Summer Semester Total</b>		<b>5,447</b>	<b>0</b>	<b>\$141,622</b>

<b>Fiscal Year Total</b>		<b>53,485</b>	<b>1,432</b>	<b>\$2,518,525</b>
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**Fall 2023 through Summer 2024 Revenue Projections**

Projection of Enrollment and Revenues	Proposed FY 2024 Fee Rate	Projected FY24 Student Count	Projected FY24 Fee Waivers	FY24 Revenue <u>without</u> rate change	FY24 Revenue <u>with</u> rate change	Incremental Revenue from Rate Change
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**Fall Semester**

Full-time	\$51	17,550	6	\$894,716	\$894,716	\$0
9-12 credit hours	\$51	6,228	7	\$317,236	\$317,236	\$0
5-8 credit hours	\$51	1,216	91	\$57,359	\$57,359	\$0
0-4 credit hours	\$51	678	606	\$3,665	\$3,665	\$0
<b>Fall Semester Total</b>		<b>25,671</b>	<b>711</b>	<b>\$1,272,976</b>	<b>\$1,272,976</b>	<b>\$0</b>

**Spring Semester**

Full-time	\$51	15,619	4	\$796,369	\$796,369	\$0
9-12 credit hours	\$51	5,543	4	\$282,459	\$282,459	\$0
5-8 credit hours	\$51	1,082	182	\$45,940	\$45,940	\$0
0-4 credit hours	\$51	603	603	\$0	\$0	\$0
<b>Spring Semester Total</b>		<b>22,847</b>	<b>793</b>	<b>\$1,124,768</b>	<b>\$1,124,768</b>	<b>\$0</b>

**Summer Semester**

Full-time	\$26	2,333	-	\$60,661	\$60,661	\$0
9-12 credit hours	\$26	1,238	-	\$32,195	\$32,195	\$0
5-8 credit hours	\$26	1,779	-	\$46,244	\$46,244	\$0
0-4 credit hours	\$26	152	-	\$3,939	\$3,939	\$0
<b>Summer Semester Total</b>		<b>5,501</b>	<b>0</b>	<b>\$143,038</b>	<b>\$143,038</b>	<b>\$0</b>

<b>Fiscal Year Total</b>		<b>54,020</b>	<b>1,504</b>	<b>\$2,540,783</b>	<b>\$2,540,783</b>	<b>\$0</b>
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**Information Item: Waiver Impact**

FY23 Lost Revenue from Waivers	FY24 Lost Revenue from Waivers (before rate change)	FY24 Lost Revenue from Waivers (with rate change)
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\$306	\$321	\$321
\$357	\$375	\$375
\$4,437	\$4,659	\$4,659
\$29,427	\$30,898	\$30,898
<b>\$34,527</b>	<b>\$36,253</b>	<b>\$36,253</b>

\$204	\$214	\$214
\$204	\$214	\$214
\$7,650	\$9,257	\$9,257
\$30,447	\$30,753	\$30,753
<b>\$38,505</b>	<b>\$40,438</b>	<b>\$40,438</b>

\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>\$73,032</b>	<b>\$76,691</b>	<b>\$76,691</b>
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**Mandatory Fee Detail & Request Form**  
**Fiscal Year 2024**  
**Georgia Institute of Technology**  
**CRC Operations Fee**

**Instructions:** Report ACTUALS ledger detail only. Include all fiscal year activity (i.e. do not filter on Bud Ref). The report should reflect the most accurate financial projection, to include planned surplus or deficit. It is not necessary to balance revenue and expense.

	Account Code Mapping	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Projected	FY24 Projection without rate change	FY24 Incremental requested fee change	FY24 Projection with rate change
<b>REVENUE</b>								
Student Fees	40xxxx							
Mandatory Fee Revenue (net of waivers)		1,829,956	2,235,796	2,459,504	2,518,525	2,540,783	0	2,540,783
Non-Mandatory Student Fees								0
<b>Sales &amp; Services</b>								
Sales & Services	441xxx, 449xxx							0
Fines	442xxx							0
Housing Rental Income	4511xx							0
Other Rental Income	4512xx	353,241	403,596	325,553	338,794	452,000		452,000
Advertising Revenue	4521xx							0
Commissions - Outsourced Operations	452101, 452201							0
Food Services Sales	4522xx							0
Athletic Camps, Conference, Programs	4526xx							0
Royalties/License Revenue	4528xx							0
Other Sales	452xxx except otherwise listed	1,048,586	237,361	1,060,235	1,355,291	1,742,505		1,742,505
Health Services	454xxx							0
Other Sales & Services	44xxxx or 45xxxx not otherwise listed							0
<b>Miscellaneous Revenues</b>								
Other Miscellaneous Revenues	47xxxx							0
Gifts	485xxx							0
Other Income	4xxxx not otherwise listed	353,188	312,361	126,737	346,058	342,861		342,861
<b>Total Revenue</b>		<b>\$3,584,971</b>	<b>\$3,189,114</b>	<b>\$3,972,029</b>	<b>\$4,558,668</b>	<b>\$5,078,148</b>	<b>\$0</b>	<b>\$5,078,148</b>
<b>EXPENDITURES</b>								
<b>Personal Services</b>								
Salaries - Faculty/Staff	51xxxx-53xxxx, except 523xxx to 525xxx	1,065,238	979,321	1,029,021	1,371,360	1,388,601		1,388,601
Salaries - Students	523xxx-524xxx	828,073	592,121	776,013	1,002,215	1,110,837		1,110,837
Salaries - Casual Labor	525xxx							0
Fringe Benefits	55xxxx, 56xxxx	323,867	297,630	296,999	415,758	408,199		408,199
Allocated Personal Services	59xxxx							0
<b>Travel</b>								
Travel - Employee	64xxxx	27,679	0	12,055	35,300	35,300		35,300
Travel - Non-Employee	65xxxx	56,502	0	11,300	89,700	89,700		89,700
Allocated Travel	698xxx							0
<b>Operating Supplies and Expenses</b>								
Purchases for Resale/Cost of Goods Sold	702xxx-703xxx							0
Motor Vehicle Expense	712xxx	719		0	29,000	27,683		27,683
Supplies & Materials	714xxx	383,958	198,893	422,285	415,617	593,357		593,357
Repairs and Maintenance	715xxx except 715200	87,478	-9,104	80,674	114,859	307,835		307,835
Repair & Rehabilitation Reserve Contribution	715200	13,549	13,553	0	13,500			0
Utilities	717xxxx							0
Rental Payments (Non-Real Estate)	719xxx	25,176	0	22,622	185,930	252,635		252,635
Insurance	720xxx			0	72,155	0		0
Software	733xxx	3,130	1,699	1,949	10,090	10,090		10,090
Publications and Printing	742100	1,475	1,311	880	2,945	2,945		2,945
Equipment (Small Value)	743xxx-744xxx	18,039	48,344	0	14,098	13,690		13,690
Real Estate/Authority Lease Rental	748xxx	0	0	0	0	0		0
Per Diems & Fees	751xxx-752xxx	53,219	30,645	58,753	67,261	97,155		97,155
Contracted Services	753xxx	588,432	73,232	18,593	213,509	379,150		379,150
Telecommunications	771xxx	6,567	8,496	5,285	30,744	30,744		30,744
Scholarships	78xxxx except 781180 and 783xxx							0
Other Grant Expense	781180							0
Stipends	783xxx							0
Other Operating Expenses	727xxx & other 7xxxx not listed	470,408	193,092	278,497	271,447	303,060	0	303,060
Allocated Operating Expenses	798xxx		23,377	33,624				0
<b>Equipment/Capital Outlay</b>								
Lease/Purchase - Principal	8181xx, 8183xx	54,148	66,710	42,923	54,000	46,860		46,860
Lease/Purchase - Interest	8182xx, 8184xx	57,302	44,737	82,077	57,000	57,000		57,000
Motor Vehicle Purchase	8411xx							0
Equipment Purchase	8431xx, 8433xx							0
Land and Land Improvements	8501xx							0
Building and Facilities Renovation & Improvement	860xx, 870xx	7,855	49,150					0
Other Capital	8xxxx not otherwise listed							0
<b>Total Expenditures</b>		<b>\$4,072,813</b>	<b>\$2,613,207</b>	<b>\$3,173,549</b>	<b>\$4,466,488</b>	<b>\$5,154,841</b>	<b>\$0</b>	<b>\$5,154,841</b>
Beginning Net Assets and Reserves (July 1)	3xxxx	2,425,876	2,329,205	3,225,736	4,024,216	4,068,396		4,068,396
Surplus/(Deficit) from above schedule		-487,842	575,907	798,480	92,180	-76,692	0	-76,692
Transfer (to) or from other sources	9xxxx	391,171	246,441		-48,000	-171,000		-171,000
<b>Final Net Assets and Reserves (June 30)</b>		<b>\$2,329,205</b>	<b>\$3,151,553</b>	<b>\$4,024,216</b>	<b>\$4,068,396</b>	<b>\$3,820,704</b>	<b>\$0</b>	<b>\$3,820,704</b>
<b>Instructions:</b> Break out the final net assets as of the end of each fiscal year using the rows below. Row 77 and 84 should tie.								
Reserved for Renewal & Replacement	323100	1,688,433	1,688,433	1,688,433	1,688,433	1,688,433		1,688,433
Capital Liability Reserve Fund	329600							0
Other Unrestricted Net Assets (including encumbrance reserve)	3xxxx not otherwise listed	640,772	1,463,120	2,335,783	2,379,963	2,132,271		2,132,271
<b>Total Net Assets and Reserves</b>		<b>\$2,329,205</b>	<b>\$3,151,553</b>	<b>\$4,024,216</b>	<b>\$4,068,396</b>	<b>\$3,820,704</b>	<b>\$0</b>	<b>\$3,820,704</b>