

University System of Georgia
Mandatory Fee Detail & Request Form
Fiscal Year 2024

Instructions: Complete the grey and blue fields. List the PPV project ID and title for the PPV field. Hover over the blue cells for guiding questions or instructions intended to assist in completing your narrative responses.

Institution Name:	Georgia Institute of Technology
Preparer Name & Email:	Patrick Roessler patrick.roessler@health.gatech.edu
Name of Fee:	Health Fee
New or Existing?	Existing
Fund:	12240
Revenue Department(s):	Student Health Fee Revenue
Revenue Account(s):	RC406100, 406101, 406103, 406104, 406105, 406106, 406107, 406108
PPV Projects Supported:	N/A
Webpage w/ Public Information	http://www.budgets.gatech.edu/mResources/MSFAC

Description of Fee Purpose:

What are the primary activities supported by this fee? The mandatory student health fee provides the majority of financial resources to support the provision of health care to students at Stamps Student Health Services. Services are provided through Primary Care Clinic, Women’s Health Clinic, Psychiatry Clinic, Sports Medicine Clinic, Travel/Immunization/Allergy Clinic, Pharmacy, Diagnostic Services (lab and radiology), and Business Operations. The student health fee supports all aspects of the operation of Stamps Student Health Services, including staffing, supplies, utilities, facilities, and other overhead. The mandatory student health fee also provides a portion of the financial resources for Health Initiatives. Health Initiatives’ programming includes nutritional services, sexual assault prevention education and advocacy, and health and wellness education. In FY20 the mandatory student health fee also began supporting the salaries and related expenses of two of the assessment counselors/case managers in the Center for Assessment and Referral, otherwise known as GT CARE. CARE is the mental health intake center designed to assist students with accessing mental health resources. **How would this fee be described to students?** The health fee provides the financial resources needed to provide health services at Stamps Health Services, supports health and wellness education through Health Initiatives and supplements mental health access resources through GT CARE. **How does this fee support the primary mission of retaining and graduating students?** Stamps Health Services, Health Initiatives, and GT CARE promote the health and wellbeing of students along the entire spectrum of health, from education about and promotion of healthy lifestyle, to connecting students to a full spectrum of resources to address issues affecting health and wellness, to a comprehensive and high quality clinic providing treatment for acute and chronic illness. Research has demonstrated a strong connection between the physical and mental health of students and the probability of students successfully graduating from college. Stamps Health Services, Health Initiatives, and GT CARE seek to inspire a thriving and resilient culture, promote healthy lifestyle behaviors through inclusive and innovative programming and provide direct high quality, compassionate patient care.

Description of Students Charged:

What student population is assessed this fee? The Health Fee is required of students taking four (4) or more credit hours.
What student groups are eligible for a waiver? None **How many waivers were provided in Fall 2021?** None
Is the fee assessed during summer semester? Yes, a reduced fee of \$115 is charge during summer semester.

Campus Specific Assessment:

If your institution has multiple campuses, describe which locations are assessed this fee and which are not. The Health Fee is assessed for students enrolled in 4 or more credit hours on the Georgia Tech main campus in Atlanta. Enrolled students who wish to utilize services at Stamps are allowed to pay the fee and obtain services.

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Fiscal Year 2024

Description of Student Fee Committee:

Describe the make-up of the student fee committee(s) at your institution. How are individuals selected for the committee? Were part-time students and/or graduate students represented? Are there different committees for individual fees or campuses? When did the committee meet for the FY23 cycle and are any additional meetings planned? Include in your submission any documents provided to the student fee committee. Health Services provides financial and operational information to the Student Health Advisory Committee (SHAC) in support of a fee request. When the fee request is approved by the SHAC, budget planning continues in preparation for the first MSFAC meeting. At various touchpoints, students are actively engaged in the fee conversation.

Institution Name: Georgia Institute of Technology

Name of Fee: Health Fee

FY 2023 Fee Amount: \$172

Incremental Change Proposed: \$0

Proposed FY 2024 Fee Amount: \$172

Percent Change Proposed: 0.0%

FY22 Revenue \$11,857,765

FY22 Expenditures \$9,572,516

FY22 % of Revenue Expended: 80.7%

FY22 Unrestricted Fund Balance \$4,750,812

Description of Financial Trends:

Provide context as to the trends seen in the financials tab. Describe any one-time revenues or expenditures that may skew trends. Provide an explanation if FY21 revenue was less than 80% expended. Describe the source of any non-mandatory transfers. The increase in revenue is mainly due to an increase in Mandatory Student Fees and an increase in patient visits for laboratory and other clinic/medical services. The decrease in expenses is driven by a decrease in personal services due to multiple vacant Nursing and Medical Support positions, a Director of Primary Care position, and multiple Health and Wellness positions. Pharmacy expenses were reduced due to a decrease in medicine purchased in FY22. In addition, FY22 had a \$5K mandatory cost of living adjustment (COLA) related to personal services in which the institution charged three quarters of those expenses from the general funds. The institution also credited the COLA amounts of \$371K to the yearly institutional overhead costs causing the expenses to be reduced.

Description of Reserve Balance:

What are planned uses for the available fund balance (if applicable)? Reserves will be used to maintain, replace or repair assets, invest in new technologies, maintain and renovate the facility to suit the needs of the students and fund future years' deficits based on rising healthcare costs.

Justification for Requested Rate Change and Planned Usage:

N/A

Description of Additional Student Engagement:

How was the student body at large informed and/or engaged in the fee process (e.g. town hall meetings, online surveys, etc.)? Were these actions taken before or after the student committee vote? Include any documents provided to the student fee committee. Health Services provides financial and operational information to the Student Health Advisory Committee (SHAC) in support of a fee request. When the fee request is approved by the SHAC, budget planning continues in preparation for the first MSFAC meeting. At various touchpoints, students are actively engaged in the fee conversation.

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Fiscal Year 2024

Georgia Institute of Technology

Health Fee

The credit hour tiers below are examples. Modify the rows based on the number of different rates assessed under your institutional fee pro-ration policy. Please contact the system office if you would like help modifying this worksheet to meet your requirements.

Fall 2022 through Summer 2023 Revenue Projections

	FY 2023 Fee Rate	Projected FY23 Student Count	Projected FY23 Fee Waivers	Projected FY23 Revenue
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Fall Semester

Full-time	\$172	17,370	0	\$2,987,640
9-12 credit hours	\$172	6,159	0	\$1,059,348
5-8 credit hours	\$172	1,117	0	\$192,124
0-4 credit hours	\$172	93	0	\$15,996
Fall Semester Total		24,739	0	4,255,108

Spring Semester

Full-time	\$172	15,459	0	\$2,659,000
9-12 credit hours	\$172	5,482	0	\$942,820
5-8 credit hours	\$172	994	0	\$170,990
0-4 credit hours	\$172	83	0	\$14,236
Spring Semester Total		22,018	0	\$3,787,046

Summer Semester

Full-time	\$115	2,310		\$265,650
9-12 credit hours	\$115	1,226		\$140,990
5-8 credit hours	\$115	1,761		\$202,515
0-4 credit hours	\$115	150		\$17,250
Summer Semester Total		5,447	0	\$626,405

Fiscal Year Total		52,204	0	\$8,668,559
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Fall 2023 through Summer 2024 Revenue Projections

Projection of Enrollment and Revenues	Proposed FY 2024 Fee Rate	Projected FY24 Student Count	Projected FY24 Fee Waivers	FY24 Revenue without rate change	FY24 Revenue with rate change	Incremental Revenue from Rate Change
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Fall Semester

Full-time	\$172	17,544	0	\$3,017,516	\$3,017,516	\$0
9-12 credit hours	\$172	6,221	0	\$1,069,941	\$1,069,941	\$0
5-8 credit hours	\$172	1,128	0	\$194,045	\$194,045	\$0
0-4 credit hours	\$172	94	0	\$16,156	\$16,156	\$0
Fall Semester Total		24,986	0	4,297,659	4,297,659	\$0

Spring Semester

Full-time	\$172	15,614	0	\$2,685,590	\$2,685,590	\$0
9-12 credit hours	\$172	5,536	0	\$952,248	\$952,248	\$0
5-8 credit hours	\$172	1,004	0	\$172,700	\$172,700	\$0
0-4 credit hours	\$172	84	0	\$14,379	\$14,379	\$0
Spring Semester Total		22,238	0	\$3,824,917	\$3,824,917	\$0

Summer Semester

Full-time	\$115	2,333		\$268,307	\$268,307	\$0
9-12 credit hours	\$115	1,238		\$142,400	\$142,400	\$0
5-8 credit hours	\$115	1,779		\$204,540	\$204,540	\$0
0-4 credit hours	\$115	152		\$17,423	\$17,423	\$0
Summer Semester Total		5,501	0	\$632,669	\$632,669	\$0

Fiscal Year Total		52,726	0	\$8,755,245	\$8,755,245	\$0
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Information Item: Waiver Impact

FY23 Lost Revenue from Waivers	FY24 Lost Revenue from Waivers (before rate change)	FY24 Lost Revenue from Waivers (with rate change)
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\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0

\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0

\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0
\$0	\$0	\$0

\$0	\$0	\$0
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Mandatory Fee Detail & Request Form
 Fiscal Year 2024
 Georgia Institute of Technology
 Health Fee

Instructions: Report ACTUALS ledger detail only. Include all fiscal year activity (i.e. do not filter on Bud Ref). The report should reflect the most accurate financial projection, to include planned surplus or deficit. It is not necessary to balance revenue and expense.

	Account Code Mapping	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Projected	FY24 Projection without rate change	FY24 Incremental requested fee change	FY24 Projection with rate change
REVENUE								
Student Fees								
	40xxxx							
Mandatory Fee Revenue (net of waivers)		7,573,489	7,656,727	8,486,870	8,668,559	8,755,245	0	8,755,245
Non-Mandatory Student Fees								0
Sales & Services								
Sales & Services								
Fines	441xxxx, 449xxxx							0
Housing Rental Income	442xxxx							0
Other Rental Income	4511xx							0
Advertising Revenue	4512xx							0
Commissions - Outsourced Operations	4521xx							0
Food Services Sales	452101, 452201							0
Athletic Camps, Conference, Programs	4522xx							0
Royalties/License Revenue	4526xx							0
Other Sales	4528xx							0
Health Services	452xxx except otherwise listed							0
Other Sales & Services	454xxxx or 45xxxx not otherwise listed	4,187,284	2,912,859	3,391,296	3,925,594	4,347,978		4,347,978
Miscellaneous Revenues	44xxxx or 45xxxx not otherwise listed							0
Miscellaneous Revenues								
Other Miscellaneous Revenues	47xxxx							0
Gifts	485xxxx							0
Other Income	4xxxx not otherwise listed	217,271	45,103	-20,402	184,217	45,103		45,103
Total Revenue		\$11,978,044	\$10,614,689	\$11,857,765	\$12,778,370	\$13,148,325	\$0	\$13,148,325
EXPENDITURES								
Personal Services								
Salaries - Faculty/Staff	51xxxx-53xxxx, except 523xxx to 525xxx	5,023,178	4,878,727	4,745,547	5,972,263	6,215,102		6,215,102
Salaries - Students	523xxx-524xxx	14,948	5,709	7,426	34,682	34,682		34,682
Salaries - Casual Labor	525xxxx	0	0	0	0	0		0
Fringe Benefits	55xxxx, 56xxxx	1,563,224	1,462,737	1,442,343	2,192,244	2,006,137		2,006,137
Allocated Personal Services	59xxxx	0	0	0	75,000	75,000		75,000
Travel								
Travel - Employee	64xxxx	21,471	0	8,283	29,329	29,935		29,935
Travel - Non-Employee	65xxxx							0
Allocated Travel	69xxxx							0
Operating Supplies and Expenses								
Purchases for Resale/Cost of Goods Sold	702xxx-703xxx	0	0	0	0	0		0
Motor Vehicle Expense	712xxxx	0	0	0	0	0		0
Supplies & Materials	714xxx	3,105,063	2,314,850	2,232,357	2,712,040	3,769,083		3,769,083
Repairs and Maintenance	715xxx except 715200	52,229	48,932	40,807	86,229	86,829		86,829
Repair & Rehabilitation Reserve Contribution	715200	0	0	0	0	0		0
Utilities	717xxxx	82,973	80,186	93,781	133,149	137,143		137,143
Rental Payments (Non-Real Estate)	719xxx	9,790	7,066	8,813	12,000	12,000		12,000
Insurance	720xxx	3,066	0	3,058	6,300	6,300		6,300
Software	723xxxx	0	8,095	0	6,300	6,300		6,300
Publications and Printing	742100	3,008	5,709	2,685	10,000	10,000		10,000
Equipment (Small Value)	743xxx-744xxx	18,620	90,637	8,083	16,973	17,652		17,652
Real Estate/Authority Lease Rental	748xxx	0	0	0	0	0		0
Per Diems & Fees	751xxx-752xxx	359,594	259,202	413,004	583,625	413,541		413,541
Contracted Services	753xxx	76,484	147,601	128,463	122,000	231,860		231,860
Telecommunications	771xxx	6,820	6,875	6,938	46,086	7,215		7,215
Scholarships	78xxxx except 781180 and 783xxx	0	0	0	0	0		0
Other Grant Expense	781180	0	0	0	0	0		0
Stipends	783xxx	0	0	0	0	0		0
Other Operating Expenses	727xxx & other 7xxxx not listed	116,887	100,247	99,603	156,943	156,943		156,943
Allocated Operating Expenses	798xxx	594,998	710,327	331,325	936,728	782,755		782,755
Equipment/Capital Outlay								
Lease/Purchase - Principal	8181xx, 8183xx							0
Lease/Purchase - Interest	8182xx, 8184xx							0
Motor Vehicle Purchase	8411xx							0
Equipment Purchase	8431xx, 8433xx	6,024	28,538	0	0	0		0
Land and Land Improvements	8501xx							0
Building and Facilities Renovation & Improvement	860xxx, 870xxx							0
Other Capital	8xxxx not otherwise listed							0
Total Expenditures		\$11,058,377	\$10,155,439	\$9,572,516	\$13,056,891	\$13,998,477	\$0	\$13,998,477
Beginning Net Assets and Reserves (July 1)	3xxxx	4,181,996	4,979,723	5,769,272	8,476,182	8,130,994		8,130,994
Surplus/(Deficit) from above schedule		919,667	459,250	2,285,249	-278,521	-850,152		-850,152
Transfer (to) or from other sources	9xxxx	-121,940	330,299	-21,661	-66,667	168,333		168,333
Final Net Assets and Reserves (June 30)		\$4,979,723	\$5,769,272	\$8,476,182	\$8,130,994	\$7,449,175	\$0	\$7,449,175
Instructions: Break out the final net assets as of the end of each fiscal year using the rows below. Row 77 and 84 should tie.								
Reserved for Renewal & Replacement	323100	2,852,543	3,298,230	3,725,369	3,757,722	3,936,528		3,936,528
Capital Liability Reserve Fund	329600							0
Other Unrestricted Net Assets (including encumbrance reserve)	3xxxx not otherwise listed	2,127,180	2,471,042	4,750,812	4,060,923	3,221,849		3,221,849
Total Net Assets and Reserves		\$4,979,723	\$5,769,272	\$8,476,181	\$7,818,645	\$7,158,377	\$0	\$7,158,377